

# MINUTES (in Review)

## BOARD MEETING (CONFERENCE CALL)



<b>Name:</b>	Tenpin Bowling New Zealand
<b>Date:</b>	Saturday, 14 December 2019
<b>Time:</b>	1:30 PM to 5:05 PM
<b>Location:</b>	Pins Lincoln, 199 Lincoln Road, Henderson, Auckland
<b>Board Members:</b>	Craig Nevatt (Chair), David Davies, Julieanne Mollet, Keith Rankin, Stephen Penney
<b>Attendees:</b>	Ian Klein

### 1. Opening Meeting

#### 1.1 Confirm Minutes

**Board Meeting 29 Sep 2019**, the minutes were confirmed as presented.



#### Approval of Minutes

Approved

<b>Decision Date:</b>	14 Dec 2019
<b>Mover:</b>	Keith Rankin
<b>Seconder:</b>	David Davies
<b>Outcome:</b>	Approved

### 2. Actions from Previous Meetings

#### 2.1 Action Item List

Due Date	Action Title	Owner
7 Oct 2019	Survey Junior / Youth for feedback <b>Status:</b> Completed on 9 Dec 2019	Julieanne Mollet
31 Oct 2019	Review Budgets for TBNZ Tournaments <b>Status:</b> Completed on 1 Nov 2019	Craig Nevatt
9 Nov 2019	Administration Support <b>Status:</b> On Hold	Stephen Penney
20 Dec 2019	Guidelines for setting TBNZ tournaments and venues to be created and circulated <b>Status:</b> Completed on 20 Dec 2019	David Davies
21 Dec 2019	Technical Manager <b>Status:</b> In Progress	Keith Rankin
17 Jan 2020	Youth Squad Tournaments <b>Status:</b> In Progress	David Davies
17 Jan 2020	Approach Christchurch about tournament suggestion <b>Status:</b> In Progress	David Davies
17 Jan 2020	Develop Board Protocols <b>Status:</b> In Progress	Craig Nevatt

### 3. Strategic Planning

#### 3.1 Management Team Feedback

Discussed feedback. Majority of issues seen where around the paid administrator and the impact this may have on existing volunteers contributions.



##### **Strategic Plan rewording**

Craig to change the wording about "Employ Paid Administrator" and resend Updated and sent on 24 December.

**Due Date:** 20 Dec 2019

**Owner:** Craig Nevatt

### 4. Constitution Review

#### 4.1 Report from Constitution Review Committee

Discussion and feedback from committee was that the current structure is still needed.

Going to an executive committee would be seen as a backwards step

Currently review does not resolve the current situation of not enough people to achieve TBNZ goals.

All changes would be OK if we were a larger organisation.

We do not have enough volunteers.

Review to be returned to the committee to draft proposed changes to the constitution and add more details to the proposals.

All board members to provide comments and feedback to Craig by 17/01/2020



##### **Response to constitution review committee**

Create response back to the constitution review committee after obtaining comments back for all board members.

Sent initial acknowledgement and feedback on 24 December.

**Due Date:** 24 Jan 2020

**Owner:** Craig Nevatt

### 5. Policy Review

#### 5.1 Ranking Policy Review

Ranking policy needs some minor clarifications.

Clarify and minute change in lane pattern criteria for Youth and Senior Nationals.

Clarify double dipping for Juniors bowling in Youth only division

Discussion around including that a requirement be added that some tournaments must be out of a athletes geographic zone but this was not included.

Changed wording for grading of NTC

Discussion around which tournaments would be eligible for double dipping of ranking points for Seniors.

New Ranking Policy to be updated and circulated



### Update Rankings Polcy

Updated and circulate Rankings Policy

**Decision Date:** 14 Dec 2019  
**Mover:** Craig Nevatt  
**Seconded:** Julieanne Mollet  
**Outcome:** Approved



### Prize fund equality

Stephen to discuss with proprietors about whether it is possible to have that prize funds are more even so that there is no discrimination based on divisions

**Due Date:** 28 Feb 2020  
**Owner:** Stephen Penney

## 5.2 New Zealand Team Selection Policy Review

With the change to the Australian Nationals, the TBNZ selection timing is no longer aligned.

In previous years, Rachuig selection was done in June for the tournament in October. Now that the tournament will be mid July the selection will need to be at least by the middle of March. Proposed that the Rachuig and Senior teams are named in February.

Timing now does not allow for automatic selection from the Nationals or NTC. Proposed that this wording is removed and replaced with all team members will be selected 5 to 7 months prior to travelling.

With the changes from the formation of the Oceania Bowling Zone (NZ, Australia and Guam) it means that Oceania only get one sport in any World Championship event.

This makes Australian tournaments a focus rather than Asian tournaments like Hong Kong .



### Update Team Selection Policy

Amend Open and Senior Team Selection Policy.

Open Team Selection Policy

Section 2. Rachuig

Remove "Automatic selections will go to the most recent Male and Female Open National Champions and National Teams All Stars Champions."

Modify "Remaining athletes are selected by Selectors" to "All athletes are selected by Selectors"

Modify "Teams to be announced ASAP (within 2-3 weeks) after completion of Open National Championships." to "Teams to be selected 5 to 7 months prior to travelling"

Senior Team Selection Policy

Section 2. Australian Senior Teams Challenge Teams

Remove "Automatic selections will go to the most recent Male and Female Senior National Champions and the top one (1) ranked Male and Female Senior National Squad Athletes as of 31 March."

Modify "Remaining athletes are selected by Selectors" to "All athletes are selected by Selectors"

Modify "Teams to be announced by mid-May." to "Teams to be selected 5 to 7 months prior to traveling"

**Decision Date:** 14 Dec 2019  
**Mover:** Craig Nevatt  
**Seconder:** David Davies  
**Outcome:** Approved

### 5.3 Playing Rules Review



#### Amend TBNZ Playing Rules

Moved that rule 402.a of the TBNZ playing rules be amended.

Replace "Centre team member trials will not be recognised for awards." with "Centre team member trials will be recognised for awards."

To be effective from 1st April 2020

**Decision Date:** 14 Dec 2019  
**Mover:** Craig Nevatt  
**Seconder:** Keith Rankin  
**Outcome:** Approved

## 6. Management Reports

### 6.1 Tournament Committee

David has agreed to step down from this committee when a suitable replacement is found  
Craig to talk to candidates.

Feedback on Tournament task completion timeframes reviewed and incorporated into document



#### Approach candidates for tournament committee

Craig to talk to suitable tournament committee candidates

Spoken Suzanne Howell and she has agreed to join the tournament committee. Roger has been advised.

**Due Date:** 20 Dec 2019  
**Owner:** Craig Nevatt



#### Approved Tournament Committee Job Description

Approved

**Decision Date:** 14 Dec 2019  
**Mover:** Craig Nevatt  
**Seconder:** Keith Rankin  
**Outcome:** Approved



#### Final version of Timeframes to be sent to the Tournament Committee

Update time frames from feedback and sent back to Tournament Committee

**Due Date:** 20 Dec 2019  
**Owner:** David Davies

### 6.2 Finance Report



#### Accept Financial Report

Approved

**Decision Date:** 14 Dec 2019

**Mover:** Craig Nevatt  
**Seconder:** Stephen Penney  
**Outcome:** Approved



### Accept Budget for 2020

Approved

**Decision Date:** 14 Dec 2019  
**Mover:** Craig Nevatt  
**Seconder:** Stephen Penney  
**Outcome:** Approved

## 6.3 Education Officer Report



### Forward constitution changes to Constitution review committee

Forward the necessary drug free sport changes needed to the constitution on to the Constitution review committee

Sent on 24 December for consideration by Committee.

**Due Date:** 17 Jan 2020  
**Owner:** Craig Nevatt

## 6.4 Coaching

Send back to the Education Officer to review consequences and legal implications of recognising coaches who are under 18 years old.

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

### New Actions raised in this meeting

Item	Action Title	Owner
3.1	Strategic Plan rewording <b>Due Date:</b> 20 Dec 2019	Craig Nevatt
4.1	Response to constitution review committee <b>Due Date:</b> 24 Jan 2020	Craig Nevatt
5.1	Prize fund equality <b>Due Date:</b> 28 Feb 2020	Stephen Penney
6.1	Approach candidates for tournament committee <b>Due Date:</b> 20 Dec 2019	Craig Nevatt
6.1	Final version of Timeframes to be sent to the Tournament Committee <b>Due Date:</b> 20 Dec 2019	David Davies
6.3	Forward constitution changes to Constitution review committee <b>Due Date:</b> 17 Jan 2020	Craig Nevatt

Next meetings.

Conference Call 9:30 am on Sunday 1st March 2020

Provisional Face to Face Meeting 11:00am Sunday 26th April 2020

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_