

# MINUTES (in Review)

## TBNZ BOARD CONFERENCE CALL



<b>Name:</b>	Tenpin Bowling New Zealand
<b>Date:</b>	Sunday, 23 June 2019
<b>Time:</b>	9:30 AM to 12:45 PM
<b>Location:</b>	Zoom or Audio Call In, Nationwide
<b>Board Members:</b>	Craig Nevatt (Chair), Keith Rankin, Julieanne Mollet, David Davies, Stephen Penney
<b>Attendees:</b>	Ivena Heald, Ian Klein

## 1. Opening Meeting

### 1.1 Confirm Minutes

**Board Meeting 31 May 2019**, the minutes were confirmed as presented.

**Board Meeting 5 May 2019**, the minutes were confirmed as presented.

- Welcome Julieanne Mollet to her first board meeting



**That the minutes of the previous Board meeting held 5 May 2019 be accepted**

**Decision Date:** 23 Jun 2019  
**Mover:** Keith Rankin  
**Seconder:** David Davies  
**Outcome:** Approved



**That the minutes of the previous Board meeting held 31 May 2019 be accepted**

**Decision Date:** 23 Jun 2019  
**Mover:** Keith Rankin  
**Seconder:** Stephen Penney  
**Outcome:** Approved

## 2. Actions from Previous Meetings

### 2.1 Action Item List

Due Date	Action Title	Owner
31 May 2019	Youth Squad Tournaments <b>Status:</b> In Progress	Ivena Heald
31 May 2019	Senior Athletes Suspension <b>Status:</b> Completed on 23 Jun 2019	Ivena Heald

Due Date	Action Title	Owner
23 Jun 2019	Tournament Rules Committee <b>Status:</b> Completed on 23 Jun 2019	Ivena Heald
28 Jun 2019	Sponsor Centre Queries <b>Status:</b> Completed on 28 Jun 2019	Ivena Heald
30 Jun 2019	Funding Application <b>Status:</b> In Progress	Ivena Heald
30 Jun 2019	Medal Funding <b>Status:</b> In Progress	Ivena Heald
5 Jul 2019	BoardPro <b>Status:</b> In Progress	Craig Nevatt
28 Jul 2019	Review Organisation Structure <b>Status:</b> In Progress	Craig Nevatt
28 Jul 2019	National Squad Liability <b>Status:</b> In Progress	Craig Nevatt
28 Jul 2019	Cash Handling at TBNZ <b>Status:</b> Not Started	Ivena Heald
28 Jul 2019	Administration Support <b>Status:</b> In Progress	Stephen Penney
28 Jul 2019	Technical Manager <b>Status:</b> In Progress	Ivena Heald

### 3. Management Reports

#### 3.1 CEO Report

Report not available.

No issues raised other than those that are already being covered in this meetings agenda.

#### 3.2 Finance Report

June finance report circulated.

No issues and report was accepted.

#### 3.3 Review and Approval of Bank Signatories

Keith raised that this should be an annual procedure to review the bank account signatories.



##### **The current five signatories remain on the bank account**

Current signatories are Craig Nevatt, Keith Rankin, Jim Roberts, Ivena Heald, and Vanessa Tomlinson.

**Decision Date:** 23 Jun 2019  
**Mover:** David Davies  
**Seconder:** Julieanne Mollet  
**Outcome:** Approved

### 4. Tournaments

#### 4.1 TBNZ Tournament Game Rates

Current TBNZ tournament game rate is \$7.00 including GST.

This needs to be reviewed for 2020, maybe raised to \$8.00 including GST.

This price should be included in the sponsor centre agreement.

Centres that wish to host TBNZ tournaments in future years should be contracted to remain a sponsor centre in that year.



### **TBNZ tournament game rate, effective from 01 January 2020, be \$8.00 including GST**

Stephen Penney Abstained

**Decision Date:** 23 Jun 2019  
**Mover:** Ivena Heald  
**Seconder:** Keith Rankin  
**Outcome:** Approved

## **4.2 TBNZ Tournament Contracts**



### **TBNZ Tournament Contract**

A tournament contract to be created which will set out what the centre needs to do, what TBNZ will do, game rate and what TBNZ will and will not pay for.

**Due Date:** 26 Jul 2019  
**Owner:** Stephen Penney

## **4.3 2020 TBNZ Tournament Schedule / Venues**

Time to start the 2020 Tournament calendar is now so it is not rushed nearer the end of the year  
Management team to review and approve all tournament dates before they are published

Suggested timeline for calendar creation is

TBNZ and other Grade 1 tournaments get assigned dates and locations by end of August 2019.

Grade 2 tournaments get assigned dates and locations by end of September 2019

Grade 3 tournaments get assigned dates and locations by end of October 2019

Full Calendar reviewed and published by end of November 2019

This process is to be conducted jointly by the TBNZ Tournament Committee and Tournament Manager, and should include liaising/negotiating with centres to ensure a better flow of dates between regions and spread of Grade 2 events throughout the year.



### **Guidelines for setting TBNZ tournaments and venues to be created and circulated**

Should include a guide or process for creating full tournament calendar.

**Due Date:** 26 Jul 2019  
**Owner:** David Davies

## **4.4 New Zealand Youth Development Plan**

Silver Coaches are in place

Growth of Youth bowlers pilot program created.

Bronze coaches are eager to start based on the program by Jason Waters.

Start at a centre level and then expand to a national level.



### **Junior / Youth entry fee paid into Australian Youth Cup for winners of Junior/Youth Nationals**

Moved that the male and female Youth Champion and male and female Junior Champion Nationals have the entry fee be paid into the appropriate Australian Championship.

**Decision Date:** 23 Jun 2019  
**Mover:** Craig Nevatt  
**Seconder:** David Davies  
**Outcome:** Approved



### **Respond to email from Josie Adams**

**Due Date:** 5 Jul 2019  
**Owner:** Craig Nevatt



### **Modify Junior / Youth Nationals Rules to reflect this change**

Tournament rules committee to amend Junior / Youth Nationals Rules to reflect that the male and female National Champions will have the entry fees pay into the appropriate Australian Championship.

**Due Date:** 5 Jul 2019  
**Owner:** David Davies

## **5. AGM Discussions**

### **5.1 TBNZ Vision / Plan**

Focus should be on ensuring the structure and organisation is right first. Without the right structure there can be no future plan.

Convene a sub committee of 4 members plus a chairman.

Craig Nevatt to approach a selection of prospects to form the committee.

Putting 2 hours aside at the beginning of the next board meeting. This will be a planning and strategy discussion about what TBNZ Board wishes to achieve.

What are the things we think we need to do, what do we want to achieve, eg. do we want to have a world champion?, how are we going to do these?

Then start putting people, plans or processes in place to make them happen

### **5.2 Coaching and Education**

Await outcomes from the Strategy Planning session

### **5.3 National Teams Championships**

Rules are being updated.

Work in progress.

Tournament format may change so new rules will need to be reviewed against recent feedback

### **5.4 TBNZ Tournaments - Lane Patterns**

Nationals Lane Patterns should be harder than standard tournaments. There was some acknowledgement that perhaps generally the Seniors and Junior/Youth are either not skilled

enough or don't have the desire to upskill to be able to perform on World Bowling Patterns, so perhaps the patterns for their tournaments shouldn't be so difficult.

Actual lane patterns should be tested to see that what is published is actually what the lane machines are putting down.



### **Lane Patterns for NSTC and NYTC**

Moving forward the Senior Nationals, National Senior Team Championships, Junior/Youth Nationals and the National Youth Team Championships will use Kegel Sport patterns with a side to side ratio between 2.5:1 and 3.5:1

**Decision Date:** 23 Jun 2019  
**Mover:** David Davies  
**Seconded:** Julieanne Mollet  
**Outcome:** Approved



### **Choose Lane Patterns for NSTC, NYTC and Junior/Youth Nationals**

Contact Graeme Rose and ask him to select three patterns out of the available choices for the NSTC, NYTC and Junior/Youth Nationals

**Due Date:** 5 Jul 2019  
**Owner:** David Davies



### **Update Rankings Policy**

Amend Ranking policy to reflect changes made to the allowable Lane Patterns for Senior and Junior/Youth TBNZ Tournaments

**Due Date:** 26 Jul 2019  
**Owner:** David Davies

## **5.5 South Island Tournaments**

Dunedin have stated No more tournaments

Invercargill is only 12 lanes, not sanctioned and do not have a lane machine capable of putting down any suitable lane condition.

Christchurch intends hold the Canterbury Open again in 2019. The centre is due to reopen after renovations in the first week of the July school holiday. Now only 18 lanes.

Due to these facts TBNZ have their hands tied.

Maybe TBNZ look at running a South Island Championships (or similar) (Grade 2) at Christchurch early in the year. Would need to clear tournament calendar around chosen weekend. Would need a format that will entice bowlers to travel to Christchurch.



### **Approach Christchurch about tournament suggestion**

Keith to contact Vicki at Christchurch to gauge interest in hosting TBNZ tournament

Vicky, Centre Manager of Garden City TIMEZONE and ZONE BOWLING has responded that the owners are supporting staying involved with tournaments

**Due Date:** 5 Jul 2019  
**Owner:** Keith Rankin

## **5.6 Age for Grand Senior**



### **Age for Grand Senior be raised to 65**

Moved that the age for Grand Senior be raised from 60 to 65 effective from 1st January 2020

**Decision Date:** 23 Jun 2019  
**Mover:** Stephen Penney  
**Seconder:** Ivena Heald  
**Outcome:** Approved



### **One pin handicap per year of age over 65**

Introduce a handicap of one pin for every year over the age of 65 for Grand Senior events.

Effective as 1 January 2020.

To keep older bowlers competitive in scratch events

**Decision Date:** 23 Jun 2019  
**Mover:** Stephen Penney  
**Seconder:** Ivena Heald  
**Outcome:** Approved

## **5.7 Separate Grand Senior Nationals**

With the raise in age for the Grand Senior division this doesn't require urgent consideration.

Review the entries into tournaments over the next few years and revisit this point as necessary in the future.

## **5.8 Age for Junior**

Stephen requested feedback from the centre proprietors.

Only three responded. One thought it should change, one thought it shouldn't and the last could see merit in both sides and so was undecided.

Any change could not be made until 2020.

USA has three age brackets under 12, under 15 and under 17

UK has three age brackets under 12, under 16 and under 21

Suggestion that nationals are graded by average / ability rather than age



### **Survey Junior / Youth for feedback**

Ask Roger Tucker to create survey, together with options for age groups, to be completed at Junior / Youth Nationals 2019.

**Due Date:** 26 Jul 2019  
**Owner:** Ivena Heald

## **5.9 Dress Standard in Playing Rules**

US Open and Rachuig tournaments have a dress code that Men must wear dress trousers.

Do juniors (e.g. an 11 year old) need to be forced to purchase dress trousers for a National tournament?



### **Review Dress code in TBNZ tournament rules**

TBNZ Tournament rules need to be reviewed and confirm they are all consistent and enforceable.

**Due Date:** 26 Jul 2019  
**Owner:** David Davies

## **6. Oceania Zone - World Bowling**

### **6.1 Oceania Zone - World Bowling**

Craig Nevatt attended the Oceania Zone Conference on Monday 17th June 2019.

New Zone has been formed. Members are Australia , Guam and New Zealand. Maybe adding New Caledonia and Saipan

Concern was raised that all members of Oceania Zone, NZ included would be excluded from competing in the Asian Zone. Agreed at World Bowling Executive Committee level that we could continue to be eligible to enter Asian Zone events. This needs to be ratified at the World Bowling Congress meeting in Las Vegas in August.

There is a need for a President, Vice President and 3 Executive Members.

Mike Seymour of Australia has been appointed president

We have the option to nominate someone for Vice President and one of three Executive Committee positions

Next Oceania Zone meeting is in three weeks.



### **Vice President for Oceania Zone**

Moved that Craig Nevatt be nominated as Vice President for the newly created Oceania Zone.

**Decision Date:** 23 Jun 2019  
**Mover:** Keith Rankin  
**Seconder:** David Davies  
**Outcome:** Approved



### **Executive committee member for Oceania Zone**

Moved that David Davies be put forward as executive committee member for the Oceania Zone subject to Craig Nevatt being appointed as Vice President.

Failing Craig being appointed as Vice President, then Craig would be put forward as executive committee member.

**Decision Date:** 23 Jun 2019  
**Mover:** Julieanne Mollet  
**Seconder:** Keith Rankin  
**Outcome:** Approved



### **Attend World Bowling Congress Meeting in Las Vegas**

Stephen Penney to represent New Zealand at the World Bowling Congress meeting as he will already be in Las Vegas for the World Bowling Senior Championship.

**Due Date:** 28 Aug 2019  
**Owner:** Stephen Penney

## 7. Funding Applications

### 7.1 International Tournament Assistance

Stephen Penney, Craig Nevatt and Julieanne Mollet left the meeting for this agenda item as they are in teams that this funding is being applied for.

Funding is for uniforms and entry fees for

Adults attending the Walter Rachuig Tournament in Australia in October

Seniors attending the Senior Team Challenge in Australia in October

Youth attending the Youth Team Challenge in Australia in January 2020



### Funding Resolution

That TBNZ apply for funding to Grassroots Trust for \$12,564.65 for uniforms and Tournament Entry Fees for the bowlers attending the Walter Rachuig Trophy, the Senior Team Challenge and the Youth Teams Challenge

**Decision Date:** 23 Jun 2019

**Mover:** Keith Rankin

**Seconder:** David Davies

**Outcome:** Approved

## 8. Close Meeting

### 8.1 Close the meeting

**Next meeting:** TBNZ BOARD MEETING - 28 Jul 2019, 1:00 PM

### New Actions raised in this meeting

Item	Action Title	Owner
4.2	TBNZ Tournament Contract <b>Due Date:</b> 26 Jul 2019	Stephen Penney
4.3	Guidelines for setting TBNZ tournaments and venues to be created and circulated <b>Due Date:</b> 26 Jul 2019	David Davies
4.4	Respond to email from Josie Adams <b>Due Date:</b> 5 Jul 2019	Craig Nevatt
4.4	Modify Junior / Youth Nationals Rules to reflect this change <b>Due Date:</b> 5 Jul 2019	David Davies
5.4	Choose Lane Patterns for NSTC, NYTC and Junior/Youth Nationals <b>Due Date:</b> 5 Jul 2019	David Davies
5.4	Update Rankings Policy <b>Due Date:</b> 26 Jul 2019	David Davies
5.5	Approach Christchurch about tournament suggestion <b>Due Date:</b> 5 Jul 2019	Keith Rankin
5.8	Survey Junior / Youth for feedback <b>Due Date:</b> 26 Jul 2019	Ivena Heald
5.9	Review Dress code in TBNZ tournament rules <b>Due Date:</b> 26 Jul 2019	David Davies
6.1	Attend World Bowling Congress Meeting in Las Vegas <b>Due Date:</b> 28 Aug 2019	Stephen Penney

Next Meeting 28th July 2019 at 13:00 at Bowlarama, Newtown, Wellington

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_