

CONFIRMED MINUTES

TBNZ BOARD MEETING



At the **Board Meeting** on **29 Sep 2019** these minutes were **confirmed as presented**.

Name:	Tenpin Bowling New Zealand
Date:	Sunday, 28 July 2019
Time:	1:25 PM to 5:00 PM
Location:	Bowlarama Newtown, 52 Hall Street, Newtown, Wellington
Board Members:	Craig Nevatt (Chair), David Davies, Keith Rankin, Julieanne Mollet, Stephen Penney
Attendees:	Ivena Heald

1. Opening Meeting

1.1 Confirm Minutes

TBNZ BOARD Conference Call 23 Jun 2019, the minutes were confirmed as presented.



Approval of Minutes

Approved

Decision Date:	28 Jul 2019
Mover:	David Davies
Seconder:	Keith Rankin
Outcome:	Approved

2. Actions from Previous Meetings

2.1 Action Item List

Due Date	Action Title	Owner
31 May 2019	Youth Squad Tournaments Status: In Progress	Ivena Heald
31 May 2019	Senior Athletes Suspension Status: Completed on 23 Jun 2019	Ivena Heald
23 Jun 2019	Tournament Rules Committee Status: Completed on 23 Jun 2019	Ivena Heald
28 Jun 2019	Sponsor Centre Queries Status: Completed on 28 Jun 2019	Ivena Heald
30 Jun 2019	Funding Application Status: In Progress	Ivena Heald
30 Jun 2019	Medal Funding Status: Completed on 28 Jul 2019	Ivena Heald

Due Date	Action Title	Owner
5 Jul 2019	BoardPro Status: Completed on 24 Sep 2019	Craig Nevatt
5 Jul 2019	Respond to email from Josie Adams Status: Completed on 17 Jul 2019	Craig Nevatt
5 Jul 2019	Modify Junior / Youth Nationals Rules to reflect this change Status: Completed on 25 Jul 2019	David Davies
5 Jul 2019	Choose Lane Patterns for NSTC, NYTC and Junior/Youth Nationals Status: Completed on 22 Aug 2019	David Davies
26 Jul 2019	TBNZ Tournament Contract Status: Completed on 26 Jul 2019	Stephen Penney
26 Jul 2019	Guidelines for setting TBNZ tournaments and venues to be created and circulated Status: In Progress	David Davies
26 Jul 2019	Update Rankings Policy Status: Completed on 12 Aug 2019	David Davies
26 Jul 2019	Review Dress code in TBNZ tournament rules Status: Completed on 22 Aug 2019	David Davies
28 Jul 2019	Review Organisation Structure Status: Completed on 24 Sep 2019	Craig Nevatt
28 Jul 2019	National Squad Liability Status: In Progress	Craig Nevatt
28 Jul 2019	Cash Handling at TBNZ Status: Completed on 28 Jul 2019	Ivena Heald
28 Jul 2019	Administration Support Status: In Progress	Stephen Penney
28 Jul 2019	Technical Manager Status: In Progress	Ivena Heald
16 Aug 2019	Approach Christchurch about tournament suggestion Status: In Progress	David Davies
16 Aug 2019	Survey Junior / Youth for feedback Status: In Progress	Ivena Heald
28 Aug 2019	Attend World Bowling Congress Meeting in Las Vegas Status: Completed on 2 Sep 2019	Stephen Penney

3. Strategy Session

3.1 Business Planning Session

The first half of the planning session was completed, but unfortunately the meeting had to close to enable Board members to get to the airport on time to catch their flights. The remainder will be completed at the next Board meeting on 29 September.

4. Close Meeting

4.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Next Meeting - 29th September 2019 at 1pm.

Signature: 

Date: 29 September 2019