

CONFIRMED MINUTES

TBNZ MANAGEMENT MEETING



At the **TBNZ Management Meeting** on **20 Oct 2019** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 11 August 2019
Time:	7:30 PM to 8:25 PM
Location:	Zoom online mtg, Zoom
Committee Members:	Ian Klein, Roger Tucker, Vanessa Tomlinson, Jim Roberts, Pete Richardson, Shorty Madeley
Attendees:	Ivena Heald

1. Opening Meeting

1.1 Minutes from Last Meeting



Minutes accepted

Minutes accepted

Decision Date:	11 Aug 2019
Mover:	Jim Roberts
Seconder:	Ian Klein
Outcome:	Approved

1.2 Matters Arising from the Minutes

Nil.

2. Management Reports

2.1 Finance

Bank Balances

The total bank balance was \$105,202 as at 31 July 2019 consisting of:

- 000 Current Account: \$51,807
- 002 Adult Squad Trust: \$18,445
- 025 Online Saver: \$34,950

Current Account balance includes grant money received from Grassroots Trust.

Debtors

Total at 31 July 2019 was \$740 which has been paid in August.

Sponsor Centres

2019 sponsor center fees have now been paid in full.

Tournaments

NSTC - Figures not finalised yet but this tournament is showing a substantial surplus.

Grants

Received \$12,161 from Grassroots Trust for Australia Senior Challenge, Rachuig and Youth Team Challenge entry fees and shirts.

Payments

A List of payments for June and July 2019 is **attached**.

2.2 NZ Drug Free

Website updates have been made and a link now exists for athletes on the TBNZ webpage. Josie is in the process of sending the Drug Free booklets to Stephen Penney for distribution.



DFSNZ - Handouts and Online Education

Follow up with Carole Adshead in reference to logging the Anti-Doping completion of DFSNZ via Handout booklets.

Due Date: 31 Oct 2019

Owner: Ivena Heald

2.3 Administration

The new streamlined process for being able to turn around membership requests, electronic cards via email and posting to the TBNZ website is going well.

As at 06/08/19 there are currently 1,502 TBNZ members across the following divisions.

The 119 'unknown' records are based on no information provided by the centres other than name and gender.

Trying to get the most up to date information continues to be a challenge.

Category	Number
Grand Senior	382
Senior	292
Adult	559
Youth	41
Junior	109
Unknown	119
Grand Total	1,502

Correspondence

July 2019

- 2019 World Bowling Congress Forms
- 10th Anniversary QubicaAMF BPC Tour
- 2019 WWC Bulletin 3, WB Newsletter #15
- Revised agenda for 2019 World Bowling Congress
- 25th ABF General Assembly – Notice to Federation
- 2019 WB Congress Document (15.2 Current Frame Scoring Survey Report)
- 2019 WB Congress Document (Item 8.1 and 9.4)
- North City Tenpin Honours Games

Aug 2019

- 55th Qubica AMF World Cup Hotel Information
- Tenpintec August 2019
- New Manager information for Kapiti Centre

2.4 Technical

Technical Update

Nothing of note from a technical perspective.

Awards

Congratulations to Peter Fisk for bowling a 299 game and Chris Haynes for bowling a 298 game.

2.5 Tournament

- Senior Team Nationals were very successful.
- Next tournament is the Youth Nationals. There is a strong showing of bowlers with entries already exceeding last year.
- 2020 calendar is partially confirmed. The focus is on the Grade 1 and Grade 2 tournaments first.
- Adult NTC is to be moved to the end of March 2020. The current format of the tournament is being reviewed.
- Lane pattern for upcoming tournaments is currently being worked through.

2.6 Tournament and Web Support

Senior teams was a spectacular success there were no complaints and no infringements logged.

2.7 Rankings

Rankings are currently as up to date as prior to the Auckland classic. The rankings will be updated this week with the latest Auckland classic information.

2.8 Media

Not a lot happening. More boosting has been done on Facebook.

Roger will send a summary of the latest costs to Jim for reimbursement.

Roger is working on gathering information for the Tournament Booklet for the Youth Nationals.



Youth Manager Contacts to Roger

Pete to send Roger a list of the Tournament Managers for the Youth Nationals. Roger will contact the managers for bowler photos and information

Due Date: 24 Aug 2019

Owner: Pete Richardson



TBNZ Tournament Summary for the Year

Peter happy to give a summary overview of the TBNZ Tournaments for the year so this can be published in December.

Due Date: 8 Nov 2019

Owner: Pete Richardson

2.9 Education



Coaches renewal draft documentation to the Management Team

Draft documentation to be sent out to the Management Team for consideration.

Due Date: 17 Aug 2019

Owner: Ivena Heald

- New Coach Accreditation/reaccreditation draft sent to Management Team



Update of Online Coaches Register

The TBNZ online coaches register to be updated.

All update's can now be done in NZ and just an updated list sent to Australia for their records.

Due Date: 20 Aug 2019

Owner: Ivena Heald

3. Other Business

3.1 Paralympic NZ

The 2019 World Bowling Congress will be held on September 1, 2019 at the South Point Hotel Casino in Las Vegas, USA. All Federations are invited to attend. We have a representative from New Zealand attending this Meeting and the Agenda can be viewed on the World Bowling Website.

3.2 Eftpos Machine for TBNZ Tournaments

The board has given the go ahead for an eftpos machine to be rented during the Nationals.

3.3 June Accounts

Jim queried if the board were okay with the June accounts. Ivena confirmed they were.

3.4 Youth Tournament Accommodation for Ian

Ian will not have WCBA grant funding to cover his accommodation for the Youth Nationals. Ian will organise accommodation and send his expenses through to Jim.

3.5 Posting membership check on facebook

With the Youth Nationals approaching Roger will remind everyone to check their current membership status online and follow up with their respective centres if their information is not on the TBNZ List under the "Policies, Rules and Admin" Tab

3.6 Board meeting update

Ian asked for an update on the last board meeting. The focus of the last meeting was doing a lot of exercises on strategizing and defining a vision based on discussions held at the AGM. Work is progressing.

4. Register Review

4.1 Review and update Actions Register

Refer to attachment for an update on the actions register. These actions have also been loaded in Board Pro on the Home Page.

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Meeting - 20 Oct 2019, 7:30 PM

New Actions raised in this meeting

Item	Action Title	Owner
2.2	DFSNZ - Handouts and Online Education Due Date: 31 Oct 2019	Ivena Heald
2.8	Youth Manager Contacts to Roger Due Date: 24 Aug 2019	Pete Richardson
2.8	TBNZ Tournament Summary for the Year Due Date: 8 Nov 2019	Pete Richardson
2.9	Coaches renewal draft documentation to the Management Team Due Date: 17 Aug 2019	Ivena Heald
2.9	Update of Online Coaches Register Due Date: 20 Aug 2019	Ivena Heald

Consensus with away tournaments and holidays next mtg Sunday 20/10

Signature: _____

Date: _____