

CONFIRMED MINUTES

TBNZ MANAGEMENT MEETING



At the **November Meeting - Final for the year** on **24 Nov 2019** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 20 October 2019
Time:	7:30 PM to 8:22 PM
Location:	Zoom online mtg, Zoom
Committee Members:	Ian Klein, Jim Roberts, Ivena Heald, Shorty Madeley, Vanessa Tomlinson, Roger Tucker
Apologies:	Pete Richardson

1. Opening Meeting

1.1 Minutes from Last Meeting

TBNZ Management Meeting 11 Aug 2019, the minutes were confirmed as presented.



Accepted

Accepted

Decision Date: 20 Oct 2019

Mover: Ivena Heald

Seconder: Ian Klein

Outcome: Approved

1.2 Matters Arising from the Minutes

No matters arising.

2. Management Reports

2.1 Finance

- Jim's updates are attached for September and October 2019
- Note from Jim he is waiting on an invoice for Manukau.
- Ian has submitted his expenses for reimbursement for the Youth Nationals.



Ians expenses are approved for reimbursement and the finance repo...

Ians expenses are approved for reimbursement and the finance report is accepted.

Decision Date: 20 Oct 2019
Mover: Ian Klein
Seconded: Shorty Madeley
Outcome: Approved

2.2 Administration

2.3 Technical

Congratulations to Phil Wright who bowled the perfect game (300) on 9th October 19. This brings the total to 9 perfect games since 2011.

Ian asked are we planning to run a lane sanctioning course. 4 people from Wellington keen to get certified.

What's involved?. There is a 2 day course where participants work on a certain number of lanes. The lanes are QA'd and then checked again over a certain time period. Shorty is currently in the process of doing on the job training with a couple of people.

The cost is \$1,000 per participant. The last time this was run in Wellington participants paid some of the fee. Ian to take an action to check if those that expressed an interest are still keen. While funding would also be sort this will take awhile. Shorty will send Ian some more information.



Lane sanctioning for Wellington people

Ian to follow up with those that have expressed an interest in a lane sanctioning course if they are still interested.

Due Date: 15 Nov 2019
Owner: Ian Klein

2.4 NZ Drug Free

2020 Update

The latest Drug Free Sport NZ (DFS NZ) proposed rules for 2020 have been reviewed and feedback provided. A copy has been sent to the Management team for their info and Board Chairperson for consideration and any comment.

Introduction of a Policy of Discretion

The above mentioned document has also been sent to the Management team for their info and to the Board of Directors for their consideration.

Administration Helpers:

Have released the DFS NZ Administrator for the 2020 logging of the Completed Student Data for Squad member completion of all Anti-Doping Training/Education.

Retire the DFS NZ liaison officer job of pointing people to the website to complete education for Anti-Doping.

Reason: TBNZ needs a volunteer to implement and drive the Education and compliance for Anti-Doping in 2020. For those in the National Squad the Squad Manager will handle the disseminating of information.



Implement a process for Anti-Doping compliance within NZ

Ian has agreed to take on the task to get a process up and running for awareness and compliance with the Anti-Doping rules for bowlers.

Due Date: 31 Dec 2019

Owner: Ian Klein

2.5 Tournament

During the first week of the October school holidays, the TBNZ Youth Nationals were held at Superstrike Manukau. It was the most successful Nationals thus far with 103 entries in all. The National Champions are as follows, Christian Karatau (Hawkes Bay) - Junior Boys; Paige Knox (Waitakere) - Junior Girls; Jay Scandlyn (Tauranga) Junior Graded; Celeste Taylor (North City) - Junior Bantams; Dayna Haylock (Kapiti) - Youth Girls & Hanz Osa (Waitakere) - Youth Boys.

Also part of this week is the National Youth Teams Championships, where 10 teams took part. It was a fierce and intense competition, with five teams still in with a chance to win going into the last day. Even with just one game to go, 3 teams could be crowned the champions, Eventually, Waitakere Rangers took the 2019 title, with North City Lightning in second with Waitakere Sparks in third.

My sincere thanks and appreciation to Manukau Superstrike for hosting the event. As well as Ian for his countless hours in assisting with running the tournaments.

A complete review of the format and rules for the National Teams Championships has been completed by the Tournament Committee. This document has now been distributed to Team contacts and posted on the website.

The 2020 calendar is now complete, once some final dates and decisions were made by the Board. This also is now online.

Next projects, Senior Nationals and entry form to be reviewed. The NSTC & NYTC documents to be revised as well.

2.6 Tournament and Web Support

Tournament Support

The recent Junior and Youth Nationals and Senior Teams went really well. There were some comments on social media that needed addressing otherwise the tournaments ran to plan.

The announcement of the Youth Team at the tournament was a great positive and gives athletes longer to fund raise and prepare.

Unfortunately the creation of TBNZ booklets for teams participating at the Youth Teams didn't eventuate as there was a lack of buy in to supply the required information in a timely manner. Older books that were brought to the banquet still proved very popular.

Web Support

Ian has taken on more administration activities for the TBNZ website and Jim is the back up.

2.7 Rankings

All up to date. very few queries.

2.8 Media

Nothing of note to report. Continue to keep Facebook up to date with what's happening. Temporary access will be granted to others for specific tournaments to keep the membership up to date with Bowling results overseas. Agreed that Ian will be given the authority to grant temporary admin privileges.



Process for granting temporary access to Website

Process to be written on how access is obtained.

Due Date: 31 Dec 2019
Owner: Vanessa Tomlinson

2.9 Education

USBC LEVEL 1 Coaching Course:

- 12 Completed and Passed Qualification
- 1 of the above completed the USBC Bronze and Qualified.
- 4 Coaches were contacted and they have been removed from the register as they are no longer coaching/bowling.

To Date: there are 40 Registered Coaches

3. Other Business

3.1 Defence Force Australia participation at NTC

A request has been received by DFA to participate in the next NTC. Roger talk to Peter Richardson on what response has been made.



Pete / Roger to respond to DFA regarding participating in NTC

Roger to work with Pete on a response to the DFA regarding next years NTC.

Due Date: 6 Dec 2019
Owner: Roger Tucker

3.2 Admin Manager away

Ness away overseas from 7/11-14/11.

4. Register Review

4.1 Review and Update Actions recorded on the Home Page

5. Close Meeting

5.1 Close the meeting

Next meeting: November Meeting - Final for the year - 24 Nov 2019, 7:30 PM

Signature: _____

Date: _____