

CONFIRMED MINUTES

TBNZ BOARD MEETING



At the **TBNZ Board Meeting** on **26 Apr 2020** these minutes were **confirmed as presented**.

Name:	Tenpin Bowling New Zealand
Date:	Saturday, 11 April 2020
Time:	9:30 AM to 11:30 AM
Location:	Drumm Nevatt & Associates Limited, 69 Ridge Road, Howick, Auckland
Board Members:	Craig Nevatt (Chair), David Davies, Julieanne Mollet, Keith Rankin, Stephen Penney
Attendees:	Ian Klein

1. Opening Meeting

1.1 Confirm Minutes

Board Meeting 28 Mar 2020, the minutes were confirmed as presented.



Confirm Minutes

Confirm Minutes

Decision Date:	11 Apr 2020
Mover:	Keith Rankin
Seconder:	Julieanne Mollet
Outcome:	Approved

2. Actions from Previous Meetings

2.1 Action Item List

Due Date	Action Title	Owner
17 Jan 2020	Youth Squad Tournaments Status: Completed on 28 Mar 2020	David Davies
30 Mar 2020	Advise TBNZ Finance Manager (Jim) of decision Status: Completed on 28 Mar 2020	Craig Nevatt
4 Apr 2020	Create correspondence to the sponsor centres Status: Completed on 3 Apr 2020	Stephen Penney
4 Apr 2020	Feedback to Committee Status: Completed on 28 Mar 2020	Craig Nevatt
4 Apr 2020	Create email address Status: Completed on 4 Apr 2020	Keith Rankin
4 Apr 2020	Change or remove dates from Strategic Plan Status: Completed on 29 Mar 2020	Craig Nevatt

Due Date	Action Title	Owner
26 Apr 2020	Technical Manager Status: Completed on 22 Apr 2020	Keith Rankin
26 Apr 2020	Check that the review can be released to the members Status: Completed on 25 Apr 2020	Keith Rankin
26 Apr 2020	Post Review Document online Status: In Progress	Keith Rankin
30 Jun 2020	Approach Christchurch about tournament suggestion Status: In Progress	David Davies
30 Jun 2020	Develop Board Protocols Status: In Progress	Craig Nevatt
9 Nov 2020	Administration Support Status: Completed on 25 Apr 2020	Stephen Penney
28 Feb 2021	Prize fund equality Status: On Hold	Stephen Penney

3. Strategic Planning

3.1 Organisational Review Update

Constitutional Review committee feedback is ready to be shared with membership once approval is received from the committee to publish it.

Membership to be asked for feedback.

3.2 Appointment of Management Team Leadership Role

Most of today's meeting was spent working on a new proposal for a TBNZ Management Team structure.

It was agreed that it will be difficult to fill the vacant CEO position.

Proposed structure drafted and will be submitted to the management team for feedback at their next meeting.

3.3 Consider Employment of Paid Administrator

Due to the severe lack of Grant Funding this proposal will need alternative thinking for at least the next 12 months

3.4 Develop Marketing Plan

Due to the COVID-19 lock down the board were unable to select any candidate to fill this role, as no-one was put forward by MIT.

It will be re-instigated at a later date.

3.5 Coach Development Plan

Appointment of Committee to consider this is included in the proposed structure under review

3.6 Coaching Program Development

Appointment of Committee to consider this is included in the proposed structure under review

4. Close Meeting

4.1 Close the meeting

Next meeting: TBNZ Board Meeting - 26 Apr 2020, 9:30 AM

Signature: _____

Date: _____