

CONFIRMED MINUTES

FEB TBNZ MANAGEMENT MTG



At the **TBNZ Management Meeting - March 2020** on **15 Mar 2020** these minutes were confirmed as presented.

| | |
|---------------------------|---|
| Name: | TBNZ Management Team |
| Date: | Sunday, 16 February 2020 |
| Time: | 7:30 PM to 9:00 PM |
| Location: | Zoom ID 790 849 4499, https://zoom.us/ |
| Committee Members: | Ian Klein, Ivena Heald, Jim Roberts, Shorty Madeley, Vanessa Tomlinson, Pete Richardson |
| Attendees: | Craig Nevatt |
| Apologies: | Roger Tucker |

1. Opening Meeting

1.1 Matters arising from the minutes

No Matters arising.

1.2 Minutes from last meeting

Adding Existing Action Register to Board Pro 10 Aug 2019, the minutes were confirmed as presented.

November Meeting - Final for the year 24 Nov 2019, the minutes were confirmed as presented.



November Minutes accepted.

Minutes from November meeting accepted.

Decision Date: 16 Feb 2020
Mover: Ivena Heald
Seconder: Ian Klein
Outcome: Approved

2. Managements Reports and Updates

2.1 Finance

Bank Balances

The total bank balance was \$64,985 as at 31 January 2020 consisting of:-

Current Account \$28,483

Squad Trust Account \$1,543

Online Saver Account \$34,959

Debtors

Total at 31 January 2020 was Nil.

Sponsor Centre Fees

First instalments to be invoiced in February.

Payments

A list of payments for November 2019 – January 2020 is attached.



Funding request for next batch of medals through Infinity

Start prep for funding request

Due Date: 8 Jun 2020

Owner: Jim Roberts

2.2 Administration

Memberships

At the conclusion of 2019 there were a total number of 1,635 register TBNZ members shown by category as illustrated in Table 1.

Of most noticeable change for 2020 will be the adjustment to Grand Senior and Seniors breakdown with the change to the qualifying ages.

As leagues return focus has switched to a swift turnaround of processing membership requests. There have been 24 direct requests through the join up on line facility. Centres are also beginning to refresh membership details and I have received 300 to process for Pins Lincoln.

Table 1 - 2019 Memberships by Category as at 31/12/2019

| Category | Number | % of Membership Base |
|--------------|--------|----------------------|
| Adult | 600 | 37% |
| Grand Senior | 395 | 24% |

| | | |
|--------------|--------------|-----|
| Junior | 157 | 10% |
| Senior | 302 | 18% |
| Unknown | 132 | 8% |
| Youth | 49 | 3% |
| Total | 1,635 | |

Table 2 - 2020 Memberships by Category as at 09/02/2020

| Category | Number |
|--------------|-----------|
| Adult | 15 |
| Grand Senior | 2 |
| Junior | 3 |
| Senior | 4 |
| Unknown | |
| Youth | |
| Total | 24 |

Correspondence

- Tenpintec December, January and February
- Lane Sanctioning Course
- 41st Malaysian International Tenpin Bowling Champs 2020
- WADA List of Prohibited Substances and Methods 2020 and Summary of Modifications 2020
- 46th MWA_SINGHA Thailand International Open Tenpin Bowling Champs 2020
- Sporty.co.nz training workshops from Feb 3rd
- World Youth Championship Announcement
- 26th Asian Tenpin Bowling Championships – Bulletin 1
- 300 bowling paper work Rob Pollock
- Postponement of the 41st Malaysian International Tenpin Bowling Champs 2020
- Postponement of the 46th MWA-Singha Thailand International Tenpin Bowling Champs 2020
- 2020 Bowling Pro-Motion Tour (France) Made for TV Events 19-26 September 2020
- Brunswick Asia Challenge 2020

2.3 Technical

Congratulations to Rob Pollock on bowling a 300 game at North City Porirua on 2/2/2020. He's also takes out the title of oldest bowler to do so in New Zealand - well done Rob.

The following centres have been inspected and Sanction Certificates have been issued:

- No 01-2020 Manukau Super Strike
- No 02-2020 Superbowl Invercargill
- No 03-2020 Super Strike Hastings

- No 04-2020 Pins Lincoln Henderson
- No 05-2020 Bowlarama Newtown
- No 06-2020 Strike Entertainment Lower Hutt
- No 07-2020 Kapiti Tenpin Bowling
- N0 08-2020 North City Tenpin
- No 09-2020 Tenpin Tauranga
- No 10-2020 Strike Zone Rotorua.

It's not yet known whether Zone Entertainment Garden City Christchurch will sanction but will advise when known.

2.4 NZ Drug Free

Working with Drug Free Sport NZ continues. Their advice is to target specific groups going overseas first not the entire membership. NTC maybe another option to disseminate information.

A draft policy has been developed and will be published on the website before it's finalised to get the information out there as soon as possible.

Squad managers for international teams will be asked to submit details to Ian of who has completed the necessary paperwork.



Ian to record who has completed necessary course / paperwork for NZ squads

Ian to create a spreadsheet of who has fulfilled their obligations with regards to Drug Free Sport NZ requirements.

Due Date: 31 Mar 2020
Owner: Ian Klein

2.5 Tournament

Now that the due date for both the Team lists & the Draft bowlers for the NTC has now passed. I can now confirm there are 15 teams entered for the event and two bowlers that have applied for the draft. There maybe an option of creating a fourth team which is being explored.

Draft copy of the draws has been sent to Ian for review.

Teams are:

- Waitakere Karekare
- Waitakere Piha
- Counties Comets
- Manukau Meteors
- Superstrike Asteroids
- Masterton
- Kapiti
- Hutt City Shakers

- Lower Hutt Rattlers
- North City Lightning
- North City Thunder
- North City Storm
- Wellington
- Canterbury Red
- Canterbury Black

The NTC Managers Handbook will be distributed to the teams within the next week, once complete.

Medals and Trophies have been ordered for the following events:

- National Teams
- Senior Nationals
- Open Nationals.

Open Nationals entry form is currently under review and documentation will be available shortly.

Alot of thought has gone into how the Baker system will run at the tournament and bowlers will bowl a game on one lane and then move to another lane for their next game. There will be no crossing lanes during one game for a variety reasons.

Congratulations to Rob Pollock who bowled the perfect game at North City on Feb 2nd. It will be presented at the Wellington Open next weekend.

2.6 Tournament and Web Support

The patterns for the last few tournaments have been the same as last year this which has made things nice and easy for Tournament set up this year..

Website updates continue. Please send through information as it comes to hand.

2.7 Rankings

Rankings have been adjusted to reflect the change in age for Grand Seniors and Seniors. Junior and Youth amendments have also been made. The quality of the data available, especially around DOB continues to make it challenging to identify what divisions bowlers are in.

The amended policy has been uploaded on Website for 2020. Major change is to section 6 regarding Senior Male points in Open tournaments. 60 to 64 back in Senior. Seniors wont get Senior points in Open tournaments if there is no Senior division in a tournament. Women are slightly different.

Ness to take action to remind membership to check rule changes.

Also of note in the Rankings these are now published with the same information across all divisions including average, pinfall etc. Peoples average is based on same across all divisions.



Remind membership to review changes to Ranking Policy specifically section 6

Ask Roger to post another reminder for bowlers to familiarize themselves with the changes.

Due Date: 29 Feb 2020
Owner: Roger Tucker

2.8 Media



Remind Bowlers of the Ranking Policy changes specifically around section 6

Consensus another reminder sent regarding policy changes including the website as well.

Due Date: 29 Feb 2020
Owner: Roger Tucker

2.9 Education

Refer to attached report.



Review of draft checklist to support Coach Application

Ivena to send to Ian for review and Ian to review content.

Due Date: 15 Mar 2020
Owner: Ian Klein

3. Other Business

3.1 Live Stream of NTC

Peter raised the point of making the NTC teams aware that lanes 11-16 at North City Tenpin are live streamed on You Tube. There are also notices in the centre regarding this.

It helps promote the sport, the tournament itself for the centre and enables supporters not travelling to see what's going on.

3.2 Tournament Photos

Pete to talk to Centres to help promote Centre and Tournaments by asking if any photos taken of prizegivings or someone similar are shared with TBNZ, via email to media or tournament support so they can be uploaded to the website.

Pete will also mention for NTC Team Managers so hopefully we can get some pictures up there.

3.3 Board Meeting Minutes



Board Minutes

1. Consensus that we request from the board that the Management team can view a copy of the minutes before they are published so we are aware of any key discussions, decisions.

2. Ness to follow up when the December board minutes will be published

5/03/ Craig has authorised Ian to post now on TBNZ website.

Due Date: 29 Feb 2020
Owner: Vanessa Tomlinson

3.4 Tournament Medals

Is it time to review costings and ordering medals before funding is approved?. Could we bulk order medals years in advance? Result from discussion we don't have enough scale and consistency to be able to do this and then there is the storage, what if tournaments change and engraving is already done as included in the price.

Timing of ordering medals is crucial. Need to submit a funding application for 3 tournaments; Senior NTC, Junior/Youth Nationals. Jim to begin the process in June to be with Infinity by the end of June.

3.5 Media Process / Policy

Ivena to work with Roger.

3.6 Ivena away 23/2-14/3

Ivena is overseas during this time span.

4. Actions from Previous Meetings

4.1 Review Action Item List

| Due Date | Action Title | Owner |
|-----------------|--|--------------|
| 31 Mar 2020 | Live streaming of the AGM to be investigated Status: In Progress | Ian Klein |

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Meeting - March 2020 - 15 Mar 2020, 7:30 PM

Signature: _____

Date: _____