

CONFIRMED MINUTES

TBNZ BOARD MEETING



At the **TBNZ Board Meeting** on **9 May 2020** these minutes were **confirmed as presented**.

Name:	Tenpin Bowling New Zealand
Date:	Sunday, 26 April 2020
Time:	9:30 AM to 11:55 AM
Location:	Drumm Nevatt & Associates Limited, 69 Ridge Road, Howick, Auckland
Board Members:	Craig Nevatt (Chair), David Davies, Julieanne Mollet, Keith Rankin, Stephen Penney
Attendees:	Ian Klein

1. Opening Meeting

1.1 Confirm Minutes

TBNZ Board Meeting 11 Apr 2020, the minutes were confirmed as presented.



Confirm Minutes

Minutes Confirmed

Decision Date:	26 Apr 2020
Mover:	David Davies
Seconder:	Keith Rankin
Outcome:	Approved

2. Actions from Previous Meetings

2.1 Action Item List

Due Date	Action Title	Owner
26 Apr 2020	Check that the review can be released to the members Status: Completed on 25 Apr 2020	Keith Rankin
26 Apr 2020	Post Review Document online Status: Completed on 26 Apr 2020	Keith Rankin
8 May 2020	Technical Manager Status: In Progress	Keith Rankin
30 Jun 2020	Approach Christchurch about tournament suggestion Status: In Progress	David Davies
30 Jun 2020	Develop Board Protocols Status: In Progress	Craig Nevatt
9 Nov 2020	Administration Support Status: Completed on 25 Apr 2020	Stephen Penney

Due Date	Action Title	Owner
28 Feb 2021	Prize fund equality Status: On Hold	Stephen Penney

3. Strategic Planning

3.1 Organisational Review Update



Post Review to Web site and request Feedback

Post Review to Web site and request Feedback. Add post to Facebook to raise awareness

Due Date: 26 Apr 2020

Owner: Ian Klein

3.2 Management Team Restructure

At the last Management Team meeting the management team asked some questions that were answered.

Next step is implementation

Job Description for Operations Manager is complete.

Job Descriptions for sub committee may need to be written.

Without a CEO, the convenors and sub committee members will need to be appointed by the board to ensure the correct balance of diversity (geographical / gender / skills).

Decisions made by sub committees would need to be in writing and presented to the Management Team.

Some positions were already filled and possible candidates for other positions will be contacted by the Board in the coming weeks.

4. Operational Planning

4.1 Annual General Meeting

Plan is to hold the AGM online via Zoom in late June or July. Confirmation of actual date will be by the end of May.

Testing to be done using Zoom to test participation voting, question time and other issues that may arise.

4.2 National Teams

Asian Zone finally postponed to 12-23 November 2020. The decision on whether TBNZ send a team to be reviewed and decided by 15 July 2020.

Junior World Championships in 2021. The team would need to be selected early in 2021 so decision to be deferred due to the changing world circumstances because of COVID-19.

Youth World Championships for 2020 have been cancelled but may be combined with Junior World Championships. This is still under consideration by World Bowling.

4.3 Tournament Calendar 2020

Currently there are only three (3) free weekends in the current 2020 tournament calendar to reschedule the 9 postponed events.



Ask tournament committee for more information

Request that the Tournament committee contact all centres with tournaments on the current 2020 calendar to see if they are still intending to run their event if able.

Sent request by email on 1 May.

Due Date: 1 May 2020
Owner: Craig Nevatt

4.4 National Championships

TBNZ National Individual Championships will take priority over National Team Championships as tournament calendar is reviewed and updated for the remainder of the year.



Report back to Tournament Committee

Craig to respond back to Roger and the tournament committee the discussions and possible outcomes of this Board meeting.

Board do not support a combined Senior and Adult Nationals.

National Senior Teams Championships in Hastings at Labour weekend to be changed to the Senior Nationals

Email sent with details on 1 May.

Due Date: 1 May 2020
Owner: Craig Nevatt

4.5 League Play Under Covid-19 Level 2

Centres are investigating what leagues will look like when the COVID-19 alert levels allow.

Ideas such as pre/post bowling, Splitting leagues over multiple sessions if possible.

Each league will probably need an individually tailored response.



Review TBNZ Playing Rules

Review TBNZ Playing rules and suggest any necessary changes that may be needed to allow league play at COVID-19 Alert level 2.

Due Date: 8 May 2020
Owner: David Davies



Contact all Centres for league options

Stephen to contact all centres for suggestions and feedback on league play and provide some suggestion and options for what other centres have already considered.

Due Date: 8 May 2020
Owner: Stephen Penney

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Board Meeting - 9 May 2020, 9:30 AM

New Actions raised in this meeting

Item	Action Title	Owner
3.1	Post Review to Web site and request Feedback Due Date: 26 Apr 2020	Ian Klein
4.3	Ask tournament committee for more information Due Date: 1 May 2020	Craig Nevatt
4.4	Report back to Tournament Committee Due Date: 1 May 2020	Craig Nevatt
4.5	Review TBNZ Playing Rules Due Date: 8 May 2020	David Davies
4.5	Contact all Centres for league options Due Date: 8 May 2020	Stephen Penney

Signature: _____

Date: _____