

# CONFIRMED MINUTES

## TBNZ MANAGEMENT MEETING



At the **TBNZ Management Team** on **16 May 2021** these minutes were **confirmed as presented**.

<b>Name:</b>	TBNZ Management Team
<b>Date:</b>	Sunday, 18 April 2021
<b>Time:</b>	7:00 pm to 8:00 pm
<b>Location:</b>	Zoom Meeting ID 445 781 4032, Zoom
<b>Committee Members:</b>	Ian Klein, Ivena Heald, Jim Roberts, Josie Adams, Pete Richardson, Shorty Madeley, Rob Pollock
<b>Apologies:</b>	Roger Tucker

### 1. Opening Meeting

#### 1.1 Minutes from last meeting

**TBNZ Management Team Meeting 21 Mar 2021**, the minutes were confirmed as presented.



#### Approve Previous Minutes

Approve Previous Minutes

<b>Decision Date:</b>	18 Apr 2021
<b>Mover:</b>	Shorty Madeley
<b>Seconder:</b>	Jim Roberts
<b>Outcome:</b>	Approved

#### 1.2 Matters arising from the minutes

None

#### 1.3 Welcome to Rob Pollock

### 2. Actions from Previous Meetings

#### 2.1 Review Action Item List

Due Date	Action Title	Owner
1 May 2021	Set Date for Bronze training <b>Status:</b> Completed on 10 May 2021	Ivena Heald
31 May 2021	Get all coaches accredited to the TBA system <b>Status:</b> In Progress	Ivena Heald
31 May 2021	National Winners Shirts. More Research Needed <b>Status:</b> Completed on 16 May 2021	Pete Richardson

<b>Due Date</b>	<b>Action Title</b>	<b>Owner</b>
30 Jun 2021	Health and Safety review to be done detailing NZ legislation <b>Status:</b> In Progress	Ivena Heald
30 Jun 2021	Ian to record who has completed necessary course / paperwork for NZ squads <b>Status:</b> In Progress	Ian Klein
30 Jun 2021	Redesign Coaching page on TBNZ Web site <b>Status:</b> In Progress	Ivena Heald

### 3. Managements Reports and Updates

#### 3.1 Finance

The total bank balance was \$64,929 as of 31 March 2021 consisting of: -  
Current Account \$28,606  
Squad Account \$1,343  
Online Saver Account \$34,980

End of Year accounts sent to the Board for sign off at the meeting on Sunday 19th April and then they can be sent to the Auditors ready for the AGM.

2 centres have paid their next partnership agreement installments.

7 of the 12 Teams have paid for National Senior Team Championships



#### **Accept Finance Report**

Finance Report accepted

**Decision Date:** 18 Apr 2021  
**Mover:** Ivena Heald  
**Seconded:** Pete Richardson  
**Outcome:** Approved

#### 3.2 Administration

Currently have 1166 Members.

Invercargill memberships to be processed and added shortly



#### **Accept Admin Report**

Administration Report Accepted

**Decision Date:** 18 Apr 2021  
**Mover:** Shorty Madeley  
**Seconded:** Josie Adams  
**Outcome:** Approved

#### 3.3 Technical

Chris Haynes and Harry Foster will be in Invercargill doing lane sanctioning on May 25th  
They offered their service to Christchurch as well but they are doing their own thing.  
New centre at Taupo being installed near airport with string machines.  
Pins Lincoln machines and kickbacks should be installed mid-May



#### **Accept Technical Report**

Technical Report Accepted

**Decision Date:** 18 Apr 2021  
**Mover:** Pete Richardson  
**Seconder:** Josie Adams  
**Outcome:** Approved

### **3.4 NZ Drug Free / Coaching**

Health and Safety being incorporated into a Wellbeing Policy

Rob gave an overview of how the coaching cub committee was performing.

Youth Training camp being planned in Waitakere. Expression of interest sent out to all Youth Bowlers in the National squad. Funding will hopefully be applied for.

Development Needs Analysis (DNA) sent to all Youth bowlers

Coaching Committee are investigating Apps or Software to assist coaches but it is an annual subscription per coach and so probably not practical at this stage. Choices being reviewed are Hudl and Coach Now

### **3.5 Tournament**

Senior Teams - Schedule finally done. Managers Handbook will be sent out tonight.

Open Nationals - Rules and Schedule done and entries are starting to come in already. Jim has ordered the Mobile EFT-POS machine for extra entries and Masters

### **3.6 Tournament and Web Support**

Nothing outstanding to report

### **3.7 Rankings**

Up to date

Rankings up to date as at the Waitakere Open.

Question about the 8 pin handicap for women bowlers if a mixed scratch division. This came for International input and used in several other countries, like the European Bowling Tour.

### **3.8 Media**

Nothing to report from Roger as he sent in his apologies.

### **3.9 Education**

Dates for Bronze training have been provided.

Dates are

21,22,23 May

25,26,27 June

27,28,29 August (All current Bronze coaches invited as a refresher)

4 Hours on Friday , 6 Hours on Saturdays and 6 Hours on Sundays

### **3.10 Coaching re-accreditation**

Re-accreditation is nearly done. Last date for response is 30th April.  
3 or 4 coaches have not responded.

Was over 45 coaches on the register and now there only 38 current active coaches.

Need to review where the coaches are throughout the country and Level 1 coaches should be strongly encouraged to progress to Bronze within a two year period.

Coaches should be trained to be self coaching.

Congratulations to Josie Adams for passing her Silver Coaching Certification

## 4. General Business

### 4.1 Youth Training Squad

Online presentations from Australian coaches to be reviewed and adjusted for NZ athletes.

## 5. Other Business

### 5.1 Next meeting timing

Next meeting to be scheduled before the AGM

## 6. Close Meeting

### 6.1 Close the meeting

**Next meeting:** TBNZ Management Team - 16 May 2021, 8:00 pm

Signature: \_\_\_\_\_

Date: \_\_\_\_\_