

# CONFIRMED MINUTES

## TBNZ MANAGEMENT TEAM MEETING



At the **TBNZ Management Team** on **29 Aug 2021** these minutes were **confirmed as presented**.

<b>Name:</b>	TBNZ Management Team
<b>Date:</b>	Sunday, 18 July 2021
<b>Time:</b>	7:30 pm to 8:45 pm
<b>Location:</b>	Zoom Meeting ID 445 781 4032, Zoom
<b>Committee Members:</b>	Ian Klein, Ivena Heald, Jim Roberts, Josie Adams, Pete Richardson, Rob Pollock, Roger Tucker, Shorty Madeley

### 1. Opening Meeting

#### 1.1 Minutes from last meeting

**TBNZ Management Team Meeting 20 Jun 2021**, the minutes were confirmed as presented.



#### Approve Minutes

Minutes approved as presented

<b>Decision Date:</b>	18 Jul 2021
<b>Mover:</b>	Josie Adams
<b>Seconder:</b>	Jim Roberts
<b>Outcome:</b>	Approved

#### 1.2 Matters arising from the minutes

None

### 2. Actions from Previous Meetings

#### 2.1 Review Action Item List

Due Date	Action Title	Owner
30 Jun 2021	Write business case for coaching apps <b>Status:</b> Completed on 29 Jun 2021	Rob Pollock
30 Jul 2021	Ian to record who has completed necessary course / paperwork for NZ squads <b>Status:</b> Completed on 29 Jul 2021	Ian Klein
31 Jul 2021	Redesign Coaching page on TBNZ Web site <b>Status:</b> Completed on 17 Jul 2021	Ivena Heald

### 3. Managements Reports and Updates

#### 3.1 Finance

Not much going on.

The total bank balance was \$77,949 as of 30 June 2021 consisting of: -

Current Account \$25,415

Squad Account \$17,550

Online Saver Account \$34,984



#### Approve Finance Report

Report approved as presented

**Decision Date:** 18 Jul 2021

**Mover:** Jim Roberts

**Seconder:** Shorty Madeley

**Outcome:** Approved

#### 3.2 Administration

Current Memberships

Grand Senior 334

Senior 353

Adult 507

Youth 37

Junior 111

Special Olympians 265

Deaf 18

Grand Total 1342



#### Approve report

Report approved as presented

**Decision Date:** 18 Jul 2021

**Mover:** Ian Klein

**Seconder:** Rob Pollock

**Outcome:** Approved

#### 3.3 Technical

Pins Lincoln Kickbacks and Machines installation completed with minor problems

Inspection of new centre at Taupo with string machines for sanctioning in June deferred till advice from installer.

Christchurch have requested a Lane Certifier course so they can certify their lanes.

Cost of training, flights and accommodation to be approved by TBNZ

2 x Students to pay \$200 each for the course



#### Approve payment for Shorty Madeley and Harry Foster to fly to CHCH and accommodation

Lane certification course in Christchurch for two participants

**Decision Date:** 18 Jul 2021

**Mover:** Shorty Madeley

**Seconder:** Ian Klein

**Outcome:** Approved



### **Approve report**

Report approved as presented

**Decision Date:** 18 Jul 2021  
**Mover:** Shorty Madeley  
**Seconder:** Ian Klein  
**Outcome:** Approved

## **3.4 Coaching Committee**

Still waiting for IBF to come back with pricing on Bowl Patrol.  
Shirt for National Training Squads as been designed with 2022 in mind



### **Approve Report**

Report approved as presented

**Decision Date:** 18 Jul 2021  
**Mover:** Rob Pollock  
**Seconder:** Josie Adams  
**Outcome:** Approved

## **3.5 Education / Drug Free Sport**

Ivena is taking over the follow up on Drug Free Sport with the Silver Coaches.  
Silver coaches to complete Drug Free Sport training (Level 1 and Level 2).  
Plan to stay with the 2016 USBC training manuals until new manuals are produced by IBF.

## **3.6 Tournament**

TBNZ Tournament calendar has been decided

NTC - Manukau  
NSTC - Hastings  
Senior Nationals - North City  
Youth Nationals / NYTC - Pins Lincoln  
Open Nationals - Tauranga

Youth Nationals and Senior Nationals Rules and entry form out shortly

## **3.7 Tournament and Web Support**

Lots of updates on the web site.  
AGM Minutes done.  
Constitution updated.  
Quarterly Finance Reports Updated

## **3.8 Rankings**

Current after the Coke Classic

## **3.9 Media**

Lots of good media coverage from Ben Pettit winning the Open Nationals.  
Several posts on the TBNZ Facebook page where boosted to reach a wider target audience.

Managers of teams going to Tasmania to be giving access to Facebook so that daily updates can be posted.

## 4. General Business

### 4.1 String Machines

No further progress

### 4.2 Policy Updates for 2022

### 4.3 TBNZ equipment stored at Shorty Madeleys house

In the near future a location will need to be determined for the TBNZ equipment stored in Shorty's garage.

2 x sets of Lane Certification equipment and 4 x Lane analyser kits.

Shorty to talk to Pins and Manukau to see if they will each store a Lane certification kit and a Lane analyser kit.

Remaining 2 Lane analyser kits to be sent to Ian in Wellington.

## 5. Close Meeting

### 5.1 Close the meeting

**Next meeting:** TBNZ Management Team - 29 Aug 2021, 7:30 pm

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_