

# CONFIRMED MINUTES

## TBNZ MANAGEMENT TEAM MEETING



At the **TBNZ Management Team meeting on 18 Jul 2021** these minutes were **confirmed as presented**.

<b>Name:</b>	TBNZ Management Team
<b>Date:</b>	Sunday, 20 June 2021
<b>Time:</b>	7:30 pm to 9:00 pm
<b>Location:</b>	Zoom Meeting ID 445 781 4032, Zoom
<b>Committee Members:</b>	Ian Klein, Ivena Heald, Jim Roberts, Josie Adams, Pete Richardson, Rob Pollock, Roger Tucker, Shorty Madeley

### 1. Opening Meeting

#### 1.1 Minutes from last meeting

**TBNZ Management Team 16 May 2021**, the minutes were confirmed as presented.



#### Confirm Minutes

Minutes confirmed as presented

<b>Decision Date:</b>	20 Jun 2021
<b>Mover:</b>	Shorty Madeley
<b>Seconder:</b>	Rob Pollock
<b>Outcome:</b>	Approved

#### 1.2 Matters arising from the minutes

None

### 2. Actions from Previous Meetings

#### 2.1 Review Action Item List

Due Date	Action Title	Owner
31 May 2021	Get all coaches accredited to the TBA system <b>Status:</b> Completed on 30 May 2021	Josie Adams
30 Jun 2021	Write business case for coaching apps <b>Status:</b> Completed on 29 Jun 2021	Rob Pollock
31 Jul 2021	Redesign Coaching page on TBNZ Web site <b>Status:</b> Completed on 17 Jul 2021	Ivena Heald

### 3. Managements Reports and Updates

#### 3.1 Finance



##### Accept Finance Report

Finance Report accepted as presented

**Decision Date:** 20 Jun 2021  
**Mover:** Shorty Madeley  
**Secunder:** Ian Klein  
**Outcome:** Approved

Current Account \$41,959 (includes 15,754 Open Nationals entry fees)  
Squad Account \$23,495  
Online Saver Account \$34,983

#### 3.2 Administration

Membership

Grand Senior 334  
Senior 352  
Adult 506  
Youth 37  
Junior 110  
Grand Total 1339



##### Accept Administration Report

Administration Report accepted as presented

**Decision Date:** 20 Jun 2021  
**Mover:** Shorty Madeley  
**Secunder:** Ivena Heald  
**Outcome:** Approved

#### 3.3 Technical

Nothing to report

#### 3.4 Coaching Committee

Waiting for more information on pricing about "Bowl Patrol" program from IBF.

Business case to be written and presented to the board for the annual subscription to OnForm coaching tool from Hudl.



##### Accept coaching committe report

Report accepted as presented

**Decision Date:** 20 Jun 2021  
**Mover:** Josie Adams  
**Secunder:** Ivena Heald  
**Outcome:** Approved

#### 3.5 Coaching re-accreditation

Michael Burt - declined to reaccredit as he had been inactive due to lack of bowlers at his centre



### **Accept Coaching accreditation Report**

Report accepted as presented

**Decision Date:** 20 Jun 2021  
**Mover:** Ian Klein  
**Seconder:** Rob Pollock  
**Outcome:** Approved

## **3.6 Education / Drug Free Sport**

Coaching Federation is ramping up programs with big changes coming. More information as it becomes available. In the meantime NZ is proceeding with the current coaching plans and programs.

## **3.7 Tournament**

Not much to report.

Schedules for Youth Nationals and Senior Nationals are being worked on in conjunction with Mark Stretton as both as these events are at Tenpin Tauranga



### **Accept Tournament report**

Tournament Report accepted as presented

**Decision Date:** 20 Jun 2021  
**Mover:** Shorty Madeley  
**Seconder:** Jim Roberts  
**Outcome:** Approved

## **3.8 Tournament and Web Support**

Nothing new to report

## **3.9 Rankings**

Up to date after the Open Nationals

## **3.10 Media**

The month prior to the Open Nationals was very quiet.

Open Nationals generated lots of interest with postings about Ben Pettit's win. Facebook posts were 'boosted' to reach a large target audience. Stuff.co.nz interview with Ben linked on TBNZ Facebook page.

Roger is talking to youth bowlers about assisting with TBNZ social media presence online.

# **4. General Business**

## **4.1 GameDay**

Jim and Josie met with Gameday in Auckland again.

Jim shared his screen and showed a Gameday demo and the TBA system demo. Seems that Gameday will not meet our requirements.



### **Talk to TBA about using their tournament system**

Jim to talk to TBA while in Tasmania to see if TBNZ could utilise some of the TBA systems for New Zealand TBNZ tournaments.

Not going to Tasmania , will do by email

**Due Date:** 21 Aug 2021

**Owner:** Jim Roberts

## **4.2 String Machines**

Shorty to visit Taupo for certification of a string machine centre in the near future.

Shorty is still investigating how other countries have managed string machines and certification Australia are already recognising averages from centres with string machines.

## **4.3 Policy Updates for 2022**

List of policies to be reviewed so they can be presented to the board for approval before the end of September.

Code of Conduct Policy - Josie Adams

Rankings Policy - Jim Roberts

Team Selection and Nation Squad Policies - Roger Tucker and Pete Richardson

Health and Safety Policy - Ivena Heald

## **5. Close Meeting**

### **5.1 Close the meeting**

**Next meeting:** TBNZ Management Team meeting - 18 Jul 2021, 7:30 pm

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_