

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM



At the **TBNZ Management Team** on **16 Jan 2022** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 5 December 2021
Time:	7:30 pm to 9:00 pm
Location:	Zoom Meeting ID 445 781 4032, Zoom
Committee Members:	Aaron King, Ian Klein, Jim Roberts, Josie Adams, Melonie Lister, Pete Richardson, Rob Pollock, Roger Tucker, Shorty Madeley, Stephen Penney
Apologies:	Ivena Heald

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team Meeting 31 Oct 2021, the minutes were confirmed as presented.



Approve Minutes

Minutes approved as presented

Decision Date:	5 Dec 2021
Mover:	Josie Adams
Seconder:	Rob Pollock
Outcome:	Approved

1.2 Matters arising from the minutes

None

2. Actions from Previous Meetings

2.1 Review Action Item List

Due Date	Action Title	Owner
30 Nov 2021	Rewrite Ranking Policy with feedback from Board meeting Status: Completed on 11 Nov 2021	Jim Roberts
28 Feb 2022	Set Date for Bronze training and invite students Status: Completed on 6 Dec 2021	Ivena Heald
28 Feb 2022	Talk to TBA about using their tournament system Status: In Progress	Jim Roberts
31 Mar 2022	Health and Safety review to be done detailing NZ legislation Status: In Progress	Stephen Penney

3. Managements Reports and Updates

3.1 Finance

The total bank balance was \$94,843 as of 30 November 2021 consisting of: -
Current Account \$59,851 – includes \$38,563 Junior/NYTC/Senior Nationals entry fees and grant funds
Online Saver Account \$34,992

Question asked about what we are insuring.

Assets are Lane Measuring Equipment and several laptops.
We also have Public liability insurance.

Jim is working on preparing the 2022 budget



Approve Finance Report

Report approved as presented

Decision Date: 5 Dec 2021
Mover: Jim Roberts
Seconded: Stephen Penney
Outcome: Approved

3.2 Administration

TBNZ Membership
Grand Senior 395
Senior 362
Adult 543
Youth 38
Junior 123
Special Olympians 265
Deaf 18
Grand Total 1461

3.3 Technical

Lane certification measuring forms have been sent to all centres with the updated measuring requirements.

Pins Lincoln is complete. Shorty is assisting Manukau with their certification.

TBNZ Lane measuring equipment has been calibrated and tested



Reminder to be sent to all centres that have not responded yet to...

Reminder to be sent to all centres that have not responded yet to the 2022 certification requests

Due Date: 31 Dec 2021
Owner: Aaron King

3.4 Coaching Committee

Claire Gow has been added to the coaching committee to fill the vacancy left with Ivena departing. It is good to be able to include the South Island in our planning.

Junior Youth Development Team structure planning well underway.

Bowl Patrol project is finally making progress and working to a launch date at the start of Term 2 2022. TBA have offered assistance to support NZ until we are up and running ourselves.

Budget and business case to be presented to the board for coaching costs going forward.

3.5 Education Manager / Drug Free Sport

USBC and EBF will be Part of the IBF Academy and continuing with the current accreditation program which we use. We have a contract with TBA/USBC which provides all the coaching programs.

Jason and Josie have both been approved by TBA as Course Presenters

Josie is working on a Social Media policy which is already on the second draft.

3.6 Tournament

Number of bowlers withdrawing from Youth Nationals.

NYTC Draft draw done at North City Youth Cup and bowlers have been allocated to teams. Still one vacancy for a bowler in the Kapiti Composite team.

Nationals Trophies to be returned ASAP

2022 Senior Nationals moved from October to November.



Trophies and plaques to be ordered and paid for to allow for clos...

Trophies and plaques to be ordered and paid for to allow for closing of the grant funding that was received for this.

Additional Plaques to be ordered. Pete to talk to Jim about balance of grant funding available. New invoice to be created.

Due Date: 31 Jan 2022
Owner: Pete Richardson

3.7 Tournament and Web Support

Tournament posts being updated with links to host centre web pages for provisional results while the tournament is in progress.

Once it is complete the results are copied to the TBNZ web site and posted officially

3.8 Rankings

TBNZ has made a change to how ranking points are allocated when bowlers cannot attend a tournament due to Covid travel restrictions.

All bowlers that attended the tournament the previous year will keep the ranking points they received, if they could not attend the tournament when it is next held because of a Covid travel restriction.

This rule change only applies if the tournament is held. If the tournament is cancelled then all ranking points received the previous year will be removed from the rankings.

Rankings current after the North City Senior Cup

3.9 Media

Quite a few posts to Facebook this month.

Still difficult to get centres to post photos and information on their tournaments while they are in progress.

3.10 CEO Update

2nd Womens Forum scheduled for Monday 6th December. 26 Interested / going.
Womens only tournament in early 2022 is in planning. This will be bowled in your local centre and scores collated nationally. It will be used as a fund raiser for Breast Cancer research.

Hall of Fame. Suggestion to implement a points system for Hall of Fame nominations to give some objective measurement and not just rely on nominations for peers.

No holiday shutdown period for TBNZ this year as we no longer have an office.

Stephen did not attend the IBF virtual congress due to time zone differences.



Hall of Fame Points System

Get board approval to implement Hall of Fame points system.

Points for rankings, tournament wins, tournament average etc.

Board has given go ahead to present a full proposal.

Pete to write proposal, to be circulated through Management team and then presented at the next board meeting

Due Date: 28 Feb 2022

Owner: Pete Richardson



Provide more detail via email of the points system idea

Pete to provide more information to allow the committee to better understand the points system for Hall of Fame nominations

Due Date: 31 Dec 2021

Owner: Pete Richardson

4. General Business

4.1 Policy Updates for 2022



Publish approved Policies

Provide board approved policies to Ian so they can be posted on the TBNZ web site.

Due Date: 31 Dec 2021

Owner: Stephen Penney

4.2 TBA Results

Separate sub committee meeting on Tuesday 7th December to discuss how to progress this forward

4.3 Thanks from Shorty

On behalf of Shorty and his wife they wish to say thank you for the retirement gift from TBNZ.

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Team - 16 Jan 2022, 7:30 pm

Signature: _____

Date: _____