

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM MEETING



At the **TBNZ Management Meeting** on **18 Apr 2021** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 21 March 2021
Time:	7:00 pm to 8:30 pm
Location:	Zoom Meeting ID 445 781 4032, Zoom
Committee Members:	Ian Klein, Ivena Heald, Jim Roberts, Josie Adams, Pete Richardson, Roger Tucker, Shorty Madeley

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team 31 Jan 2021, the minutes were confirmed as presented.



Approve Meeting Minutes

Approved Minutes

Decision Date:	21 Mar 2021
Mover:	Ivena Heald
Secunder:	Jim Roberts
Outcome:	Approved

1.2 Matters arising from the minutes

2. Actions from Previous Meetings

2.1 Review Action Item List

Due Date	Action Title	Owner
30 Nov 2020	Cosgrave estimates for Badges and Pins Status: Completed on 31 Jan 2021	Vanessa Tomlinson
31 Dec 2020	Draw up a mock up of what the coaching section should look like Status: Completed on 31 Jan 2021	Ivena Heald
31 Dec 2020	Update National Squads on TBNZ Web Page after the rankings are co... Status: Completed on 31 Jan 2021	Ian Klein
1 Feb 2021	Send out Sponsor Centres agreements Status: Completed on 31 Jan 2021	Ian Klein
5 Feb 2021	Coaching Committee Status: Completed on 21 Mar 2021	Ivena Heald

Due Date	Action Title	Owner
14 Feb 2021	Get Chris to select 3 patterns for the NTC. Status: Completed on 21 Mar 2021	Pete Richardson
28 Feb 2021	Medals for National Tournaments Status: Completed on 3 Mar 2021	Jim Roberts
31 May 2021	Get all coaches accredited to the TBA system Status: In Progress	Ivena Heald
31 May 2021	National Winners Shirts. More Research Needed Status: Not Started	Pete Richardson
30 Jun 2021	Health and Safety review to be done detailing NZ legislation Status: In Progress	Ivena Heald
30 Jun 2021	Redesign Coaching page on TBNZ Web site Status: In Progress	Ivena Heald
31 Dec 2021	Ian to record who has completed necessary course / paperwork for NZ squads Status: On Hold	Ian Klein

3. Managements Reports and Updates

3.1 Finance

The total bank balance was \$59,052 as of 28 February 2021 consisting of: -

Current Account \$22,731

Squad Account \$1,343

Online Saver Account \$34,978

All NTC Entry fees have been paid.

3.2 Administration

Category	Number
Grand Senior	182
Senior	154
Adult	268
Youth	21
Junior	47
Special Olympians	122
Deaf	15
Unknown	0
Grand Total	672

3.3 Technical

The following centres are sanction for the 2021 year.

- 1 01-2021 North City Tenpin Porirua
- 2 02-2021 Tenpin Tauranga
- 3 03-2021 Bowlarama Newtown

- 4 04-2021 Manukau Superstrike
- 5 05-2021 Super Strike Hastings
- 6 06-2021 Pins Lincoln
- 7 07-2021 Strike Entertainment Centre Lower Hutt
- 8 08-2021 Kapiti Tenpin

3.4 NZ Drug Free

3.5 Tournament

NTC is ready to go. 16 teams have entered.

NSTC is a challenge and is a victim of its own success. 12 teams have entered. Lane draw and draft to be done at NTC.

Next tournament to prepare for is Open Nationals

3.6 Tournament and Web Support

Web site upgrade caused error with a Pop up window appearing.

Rolled back upgrade to previous version.

Update being scheduled again and issue will be investigated.

3.7 Rankings

Removed tournaments that are no longer on the tournament calendar.

A tournament that is not handicapped will be ranked in the Open Rankings

3.8 Media

Roger has asked Manukau for a photo and a story about the Manukau Open

3.9 Education

Bronze coaches to be sent the current Bronze Manual (Version 2016)

The presentation will be delivered by Zoom and the on-lane portion will be done by Craig and/or Jason in Auckland and Ivena to do this in Wellington



Set Date for Bronze training

Ivena to set a date for the Bronze training

Due Date: 30 Apr 2021

Owner: Ivena Heald

3.10 Coaching re-accreditation

39 coaches on the coach list

28 now re-accredited, still chasing some outlying ones.

Given coaches a deadline of 30 April to respond

Good spread of coaches throughout NZ.

8 Level 1
18 Bronze
8 Silver

4. General Business

4.1 IBF Event Portfolio

4.2 Youth Training Squad

Youth Training squad planning in progress for a session in Auckland.

Business plan and quotes to be obtained so possible funding application can be submitted to assist with the costs

5. Other Business

5.1 Next meeting timing

Next meeting scheduled for 18th April at 7:00PM

6. Close Meeting

6.1 Close the meeting

Next meeting: TBNZ Management Meeting - 18 Apr 2021, 7:00 pm

Signature: _____

Date: _____