

# CONFIRMED MINUTES

## TBNZ BOARD MEETING



At the **TBNZ Board Meeting** on **18 Oct 2021** these minutes were **confirmed as presented**.

<b>Name:</b>	Tenpin Bowling New Zealand
<b>Date:</b>	Monday, 23 August 2021
<b>Time:</b>	8:00 pm to 10:40 pm
<b>Location:</b>	Zoom or Audio Call In, Nationwide
<b>Board Members:</b>	Julianne Mollet (Chair), Brodie Hunt, Chris Ball, Chris Haynes, Troy Bond
<b>Attendees:</b>	Ian Klein

## 1. Opening Meeting

### 1.1 Confirm Minutes

**Board Meeting 5 Jul 2021**, the minutes were confirmed as presented.



#### Confirm Minutes as Read

Confirm Minutes as Read

<b>Decision Date:</b>	23 Aug 2021
<b>Mover:</b>	Julianne Mollet
<b>Seconder:</b>	Chris Ball
<b>Outcome:</b>	Approved

## 2. Action List

### 2.1 Action Item List

Due Date	Action Title	Owner
31 Jul 2021	Hall of Fame Policy <b>Status:</b> Completed on 16 Jul 2021	Julianne Mollet
31 Aug 2021	Technical Manager <b>Status:</b> On Hold	Chris Haynes
31 Aug 2021	Have discussion with Technical Manager and TBA <b>Status:</b> In Progress	Chris Haynes
31 Aug 2021	Start review of Policies <b>Status:</b> In Progress	Julianne Mollet
31 Oct 2021	Trophy Funding <b>Status:</b> In Progress	Chris Haynes
30 Nov 2021	Review Partner Centre Agreement <b>Status:</b> In Progress	Chris Haynes

<b>Due Date</b>	<b>Action Title</b>	<b>Owner</b>
30 Nov 2021	Confirm Banking authorities <b>Status:</b> In Progress	Julieanne Mollet
31 Dec 2021	Develop Board Protocols <b>Status:</b> Completed on 18 Oct 2021	Julieanne Mollet
31 Dec 2021	Overseas tournaments <b>Status:</b> On Hold	Julieanne Mollet
31 Dec 2021	Provide feedback to Mike Griffins and decide where to from here <b>Status:</b> On Hold	Chris Haynes

### 3. TBNZ Tournaments

#### 3.1 Proprietor Correspondence regarding TBNZ events

Discussion about feedback from tournament committee around 2023 TBNZ calendar. There will not be an option that suits all bowlers and the proprietors. Chris Haynes to discuss 2023 tournament calendar with the proprietors to form the way forward from here.



#### Create and send survey

Chris Ball to develop a survey to test response to 2023 tournament calendar proposal. To be sent to the previous years Team Managers and then to the entire TBNZ membership.

**Due Date:** 28 Feb 2022  
**Owner:** Chris Ball

Lane Pattern selection is included in the Ranking Policy review which is still not complete.

Chris Haynes has obtained a quote which is cheaper than current provider. Chris Haynes tasked with getting an additional quote to allow for an application for grant funding.

#### 3.2 National Teams Champs

The tournament committee have only just completed the 2023 TBNZ calendar proposal. The NTC format is the next issue being addressed.

### 4. National Squad

#### 4.1 Trans Tasman Challenge Proposed by TBA

As the 2-way travel bubble will most likely not be open in time for this event in 2021 it was decided to put this idea on hold.

#### 4.2 ANC Youth Team Review

Costs for the coach expenses for the ANC tournament.

Youth team to pay for Mark's flights.

Cost for Mark's shirts and Jacket to be allocated 50% to youth, 25% to open and 25% to senior.



### **Additional shirt costs**

Due to the very short time frame to get shirts changed due to the different people going to Australia and then the cancellation of the NZ Adult and Senior teams it was decided that TBNZ pay \$137.04 for two shirts. (Chris Ball abstained from this discussion and decision)

**Decision Date:** 23 Aug 2021  
**Mover:** Troy Bond  
**Seconder:** Brodie Hunt  
**Outcome:** Approved

Reviewed feedback about incident while the youth team were in Australia. More information is required to determine what further actions, if any, are required.

## **4.3 National Squad Management**

Current lack of infrastructure in place to support a National Squad manager. Squad administration needs more support, as well as the international teams before a team manager is appointed.  
More support needed for the task necessary to cover before the actual trip.

## **5. Financial Statements**

### **5.1 Financial Statements - June 2021**



#### **Approve Financial Statements**

Financial Statements approved as presented

**Decision Date:** 23 Aug 2021  
**Mover:** Julieanne Mollet  
**Seconder:** Brodie Hunt  
**Outcome:** Approved

## **6. Strategic Plan**

### **6.1 New Strategic Plan**

Decided that this needs a dedicated separate meeting to review this.

Meeting scheduled for Monday 30th August at 8:00PM.

Feedback requested from the Management team meeting that is being held on Sunday 29th August.

Other people may be invited to this meeting to expand the available knowledge base.

## **7. General Business**

### **7.1 Hall of Fame Award and Subcommittee**

Sub Committee still to be formed.



### **Possible members suggested for this to be contacted and confirmed...**

Possible members suggested for this to be contacted and confirmed by Julieanne.

**Due Date:** 31 Aug 2021  
**Owner:** Julieanne Mollet

## **7.2 Social Media / Advertising**

Proposition to create an advertisement that TBNZ could pay for on Facebook to try and promote the sport. It could also be used by the centres on their own Facebook pages if they wished.

Any promotion would need to be as generic as possible so it appeals to all centres throughout New Zealand.

Use our youth players in the video and have a couple of people with expertise in West Auckland to shoot and edit a video which would mean the costs wouldn't be so high.



### **Create promotional Video**

Approval was given to spend \$500 to create a promotional video for tenpin bowling.

**Decision Date:** 23 Aug 2021  
**Mover:** Julieanne Mollet  
**Seconder:** Troy Bond  
**Outcome:** Approved

## **7.3 Payment Processes**

Westpac have advised that all voting members of the Board are required to be listed as beneficial owners.

Wording required for Westpac

### **Bank Authorities held at Westpac:**

#### Beneficial Owners

Remove: Allison Haynes, Anthony Lunn, Colwyn Nevatt, James Roberts and Pete Richardson

Add: TBNZ Board of Directors Julieanne Mollet, Christopher Ball, Brodie Hunt, Troy Bond and Proprietors Representative Christopher Haynes

#### Signing Authorities

Remove: Colwyn Nevatt, Ivena Heald and Vanessa Tomlinson

Retain: Keith Rankin

Add: James Roberts, Julieanne Mollet, Christopher Ball, Brodie Hunt and Troy Bond

#### Business Online

Remove: Allison Haynes, Colwyn Nevatt and Ivena Heald

Retain: James Roberts (administrator) and Keith Rankin (authoriser)

Add: Julieanne Mollet (authoriser) and Brodie Hunt (authoriser)



### **Approve changes to Westpac Banking authorisation**

Changes to Westpac Banking authorisation approved

**Decision Date:** 23 Aug 2021  
**Mover:** Julieanne Mollet  
**Seconder:** Brodie Hunt  
**Outcome:** Approved

## **7.4 Trophy Funding Application**



### **Resolution to apply to Grassroots Trust for funding for the troph...**

Resolution to apply to Grassroots Trust for funding for the trophies and medals needed for the six TBNZ run events in 2022.

Chris Haynes abstained from all discussion and voting related to this funding request as he is an operator of a Grassroots Trust Central Class 4 Gaming Venue

**Decision Date:** 23 Aug 2021  
**Mover:** Julieanne Mollet  
**Seconder:** Brodie Hunt  
**Outcome:** Approved

## **8. Close Meeting**

### **8.1 Close the meeting**

**Next meeting:** TBNZ Board Meeting - 18 Oct 2021, 8:00 pm

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_