

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM



At the **TBNZ Management Team Meeting** on **21 Mar 2021** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 31 January 2021
Time:	7:00 pm to 8:30 pm
Location:	Zoom Meeting ID 445 781 4032, Zoom
Committee Members:	Ian Klein, Ivena Heald, Jim Roberts, Josie Adams, Pete Richardson, Roger Tucker, Shorty Madeley

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team Meeting 6 Dec 2020, the minutes were confirmed as presented.



Accept previous minutes

Previous Minutes Approved

Decision Date:	31 Jan 2021
Mover:	Josie Adams
Seconder:	Shorty Madeley
Outcome:	Approved

1.2 Matters arising from the minutes

2. Actions from Previous Meetings

2.1 Review Action Item List

Due Date	Action Title	Owner
30 Nov 2020	Cosgrave estimates for Badges and Pins Status: Completed on 31 Jan 2021	Vanessa Tomlinson
11 Dec 2020	Get list of centres that have Facebook access to write their own reports Status: Completed on 14 Dec 2020	Ian Klein
31 Dec 2020	Present Lane Cerifier certificate to Chris Haynes Status: Completed on 14 Dec 2020	Ian Klein
31 Dec 2020	Draw up a mock up of what the coaching section should look like Status: Completed on 31 Jan 2021	Ivena Heald
31 Dec 2020	Update National Squads on TBNZ Web Page after the rankings are co... Status: Completed on 31 Jan 2021	Ian Klein

Due Date	Action Title	Owner
1 Feb 2021	Send out Sponsor Centres agreements Status: Completed on 31 Jan 2021	Ian Klein
14 Feb 2021	Get Chris to select 3 patterns for the NTC. Status: In Progress	Pete Richardson
28 Feb 2021	Medals for National Tournaments Status: Completed on 3 Mar 2021	Jim Roberts
31 Mar 2021	Health and Safety review to be done detailing NZ legislation Status: In Progress	Ivena Heald
31 Mar 2021	Ian to record who has completed necessary course / paperwork for NZ squads Status: On Hold	Ian Klein
31 Mar 2021	Redesign Coaching page on TBNZ Web site Status: In Progress	Ivena Heald
31 Mar 2021	Get all coaches accredited to the TBA system Status: In Progress	Ivena Heald

3. Managements Reports and Updates

3.1 Finance

The total bank balance was \$53,044 as of 31 December 2020 consisting of: -

Current Account \$16,726

Squad Trust Account \$1,343

Online Saver Account \$34,975

Preparations are under way to have the draft accounts to auditors early in February.

3.2 Administration

Already getting some direct memberships for 2021. Waiting for leagues to return and information obtained from Partner Centres

3.3 Technical

Just waiting for reports from the following centre's

Hastings
Petone
Kapiti
Manukau

3.4 NZ Drug Free

All TBNZ members are encouraged to learn the knowledge to keep our Sport Free and Clean of Drugs.

3.5 Tournament

Extensive discussion on NTC scheduling.

Schedule is now been finalised

16 teams registered.

6 teams left to provide team line ups.

10 teams for NSTC, 2 centres have not responded yet

3.6 Tournament and Web Support

Web site software upgraded caused so issues and so was rolled back to previous version. Being investigated by our hosting provider.

3.7 Rankings

Ranking Policy review is done.

Urgent changes not approved to be sent back to the Board for further discussion

3.8 Media

Nothing new to report.

Review of posts to be boosted if appropriate

3.9 Education



Coaching Committee

Create Facebook Messenger for coaching committee

Due Date: 5 Feb 2021

Owner: Ivena Heald

The New Coaching Structure on the TBNZ Coaching Web Site to be developed

1st accreditation for 2021 includes All Coaches. From 1 Jan 2021 to 31 Dec 2022.

All Coaches will be personally contacted via social media.

4. General Business

4.1 Update National Squads

Chris Ball is providing the information to update all of the National Squads.

4.2 ABF General Assembly Meeting



Attend ABF General Assembly Meeting

It was decided that it was not necessary for TBNZ to attend the ABF General Assembly Meeting.

Ian to reply to ABF to advise that we will not be attending.

Decision Date: 31 Jan 2021

Mover: Ian Klein

Seconder: Roger Tucker

Outcome: Approved

4.3 National Champion winners shirt

Pete raised the idea of providing Open National Champions a bowling shirt.

6 Juniors , 6 Seniors , 3 Open



Naional Winners Shirts. More Research Needed

Pete to do more research on cost, quantity, timeframes, sizes.

Due Date: 31 Mar 2021

Owner: Pete Richardson

5. Other Business

5.1 Next meeting timing

6. Close Meeting

6.1 Close the meeting

Next meeting: TBNZ Management Team Meeting - 21 Mar 2021, 7:00 pm

Signature: _____

Date: _____