

CONFIRMED MINUTES

TBNZ MANAGEMENT TEAM



At the **TBNZ Management Team Meeting** on **24 Jul 2022** these minutes were **confirmed as presented**.

Name:	TBNZ Management Team
Date:	Sunday, 26 June 2022
Time:	7:30 pm to 9:00 pm
Location:	Zoom Meeting ID 445 781 4032, Zoom
Committee Members:	Aaron King, Claire Gow, Ian Klein, Jim Roberts, Josie Adams, Melonie Lister, Pete Richardson, Rob Pollock, Roger Tucker, Stephen Penney
Attendees:	Shorty Madeley (Delete later)

1. Opening Meeting

1.1 Minutes from last meeting

TBNZ Management Team Meeting 15 May 2022, the minutes were confirmed as presented.



Approve Minutes

Minutes approved as presented

Decision Date:	26 Jun 2022
Mover:	Claire Gow
Seconder:	Rob Pollock
Outcome:	Approved

1.2 Matters arising from the minutes

None

2. Actions from Previous Meetings

2.1 Review Action Item List

Due Date	Action Title	Owner
27 May 2022	TBNZ Athletes travelling oversea need to complete Clean Sport 101 Training Status: Completed on 26 May 2022	Ian Klein
31 Jul 2022	Seperate Drug Free Section on the TBNZ Web Page Status: In Progress	Claire Gow
31 Aug 2022	Awards and Conditions rules review Status: Not Started	Aaron King

Due Date	Action Title	Owner
31 Dec 2022	Health and Safety review to be done detailing NZ legislation Status: In Progress	Stephen Penney
31 Dec 2022	Talk to TBA about using their tournament system Status: On Hold	Jim Roberts

3. Managements Reports and Updates

3.1 Finance



Approve Finace Report

Finance Report approved as presented

Decision Date: 26 Jun 2022

Mover: Jim Roberts

Seconded: Aaron King

Outcome: Approved

The total bank balance is \$ 66,753 as of 23 June 2022 consisting of: -

Current Account \$ 20,379

NZ Teams Account \$ 11,355

Online Saver Account \$ 35,019

FUNDING

Grassroots Trust grant of \$7,956 - the balance of \$162.39 not spent was refunded in June and the accountability report submitted.

Four Winds Foundation grant of \$10,000 – grant has been expended and accountability report will be submitted early in July.

Grassroots Trust grant of \$35,910 - \$13,800 has been spent to date.

New applications have been lodged with Dragon Community Trust and Trillion Trust

3.2 Administration

Current Membership

Grand Senior 372

Senior 311

Adult 521

Youth 33

Junior 96

Special Olympians 199

Deaf 17

Grand Total 1333

3.3 Technical

Discussion underway with Zone Bowling about them returning as a sponsor centres in 2023

3.4 Education Manager

Coaching Modules and coaches register on TBNZ web site have been updated.

Enquiries for new coaching and upgrading from Bronze to Silver received and information provided.

Silver coach trainees doing really well.

Bowl Patrol.

First term completed in all 4 pilot centres.

Two additional centres looking at coming onboard with this program.

3.5 Coaching Committee

Not a lot happening.

Coaching Summit planned for Waitakere Youth Cup weekend may be postponed to allow more time to obtain funding.



Coaching Summit Planning

Rob to chase Jason on his return from Sweden to finalise summit date and provide quotes and cover letter to Jim to apply for funding

Empasis more on traing camps is Setempber.

Due Date: 31 Jul 2022

Owner: Rob Pollock

3.6 Drug Free Sport

Workshop at Youth training camp has started some good discussion about the use of supplements and what they may contain. It's really great that our athletes are thinking about these things and asking questions to elicit better understanding about clean sport

Clean Sport Webpage for TBNZ web site is currently being developed

3.7 Tournament

Open National

450 total entries, being made up from, 45 in the Open Men, 26 Open Womens and 42 in the Graded division.

There were three new NZ records that were set at the Championships.

Open Womens teams was reset twice.

Firstly by the team of Sarah Young, Ashley Lorigan, Cindy Lister & Suzanne Howell with a score of 2305.

Then again by what is the current IBF U21 Katipo NZ team consisting of Clare Sahayam, Melissa Moore, Paige Knox and Cindy Lister with a score of 2329.

The Graded Teams record was broken by the team of Marcus Choi, Nathan Lindsay, Harrison Irving & Daniel Lee with a score of 2603

Honours Awards

Ben Pettit 300 game

Jason Waters 300 game

Tony Payne 300 game



Prepare 2023 clean slate tournament calendar

Prepare a new tournament calendar so it flows better and that different age group events are spread throughout the year.

In Progress. Will share with team before approaching centres.

Due Date: 31 Jul 2022

Owner: Roger Tucker

3.8 Media

Going well. Sarah and Paul are creating lots of posts about the Youth team. Relevant posts from the Supporters page for the travelling team needs to be shared to the main TBNZ facebook page.



Review Facebook live posting policy to TBNZ main page

Roger to contact all Editors.

Recommend that they should Facebook live to their own centre webpage and then share to TBNZ page for better control of content on the TBNZ page.

Need to educate the centres to record and publish rather than stream live to Facebook

Due Date: 31 Jul 2022
Owner: Roger Tucker

3.9 CEO Update

International Teams.

Senior team selection done and team will be notified by Monday 27th June

Asian junior tournament invite in Thailand as been declined.

Upcoming tournaments

Asian Senior tournament at end of the year in Hong Kong.

IBF world teams 10-20 November in Australia. Format is not known at this stage

Australia planning on sending a Junior/Youth Team to NYTC and Junior/Youth Nationals. Hoping to make this a regular trans-tasman event.

Kapitō online shop sales closes on Monday. \$670 sales in the first order. Mainly from parents and junior/youth.

Maybe branded bowling towels would be popular, Stephen to investigate pricing options

Stephen is in Melbourne in July and meeting with Rohan O'Neill and Jerome Joseph from TBA in person on 18th July

4. General Business

4.1 Tenpin Results

Slow progress due to Australian staff shortages and home schooling.

Changes have been made to the tournament software, graded division added.

4.2 Legislative changes



Appoint Privacy Officer

Appoint Ian Klein as Privacy Officer from TBNZ

Decision Date: 26 Jun 2022
Mover: Jim Roberts
Seconded: Stephen Penney
Outcome: Approved

Review needed of impact of legislative changes to the Incorporated Societies Act 2022 and Privacy Act 2020

4.3 Any other General Business



Review Ranking Policy

Review changes needed so that women in mixed events get ranking points based on their position relative to other women rather than their position in the total field.

Due Date: 22 Jul 2022

Owner: Jim Roberts

5. Close Meeting

5.1 Close the meeting

Next meeting: TBNZ Management Team Meeting - 24 Jul 2022, 7:30 pm

New Actions raised in this meeting

Item	Action Title	Owner
3.5	Coaching Summit Planning Due Date: 31 Jul 2022	Rob Pollock
3.7	Prepare 2023 clean slate tournament calendar Due Date: 31 Jul 2022	Roger Tucker
3.8	Review Facebook live posting policy to TBNZ main page Due Date: 31 Jul 2022	Roger Tucker
4.3	Review Ranking Policy Due Date: 22 Jul 2022	Jim Roberts

Signature: _____

Date: _____